

Ustinov College GCR Exec Meeting

Minutes



18:00 pm, 20. 08.2015

1. Apologies: Sebastian Seidens
2. Approval of minutes from last meeting
3. Matters arising from previous minutes
4. Updates
 - a. Bar
 - i. Price review underway.
 - ii. According to standard operating manual, GCR entitled to share of profits. Profit sharing agreement not yet defined.
 - iii. MA & SS work to make profit sharing agreement concrete.
 - b. Clubs and Societies
 - c. Communications
 - d. DSU
 - e. Facilities Committee
 - i. Vending machine restocked, but will need to be restocked during the week.
 - ii. Stash ordered.
 - f. Finance Committee
 - i. Attended meeting with HSBC.
 - ii. Will have access to the account next week.
 - g. Social Committee
 - i. Pre-sessional BBQ went well.
 - ii. New GCR members informed about how GCR works.
 - iii. Identified members particularly interested in working with GCR next year.
 - h. Steering Committee
 - i. University/College
 - i. College looking into construction of further study space at Howland's site.
 - ii. Need student consultation process to determine what types of study space GCR members require.
 - j. Welfare Committee
 - i. New condoms in bowl.
 - ii. Stress Less August/Fruit Fairy: Fruit will be bought Monday and distributed Tuesday.
 - iii. Two reusable costumes (£9/ea.) may be ordered to promote event.
 - iv. Dissertation Freak-Out session: Need more PhD volunteers.
 - v. Several students expressed interest in attending.
5. Agenda Items
 - a. Induction Week Events [MO]
 - i. Induction Week action log up and running.
 - ii. [Action Point] KR speak to Chas/Stefan about induction posters & templates.

- iii. [Action Point] MOJ pay Karaoke deposit.
 - iv. Order pizza for games night on night.
 - v. [Action Point] PM contact hospitality about brunch to determine what is feasible.
 - vi. [Action Point] SS see last year's costs to set budget.
 - vii. [Action Point] LG organise first, second, third, second to last prizes for Icebreaker Quiz. Possible second (Ustinov merchandise) & third (chocolate).
 - viii. MOJ has contacted Northern Secrets and is waiting for a quote.
 - ix. Welcome Packs to include: shampoo/body wash (£50/300); bags (£120/1000); condoms (£120); Ustinov livers-out leaflet; lanyard; NHS leaflets; GCR Handbooks (£539/750); chocolates/celebrations.
 - x. [Action Point] AK to finalise Welcome Packs.
- b. Bar Price Review [MA]
- i. Price increase necessary to match inflation, but it was decided to postpone them until next academic year (2015/6).
 - ii. Also, it is now university policy that all college bars only serve 25ml shots. Before some (including Ustinov) served 35ml. Prices change as a result.
 - iii. Students not properly consulted.
 - iv. Pass on feedback to Ian if any comes up.
- c. Covering Vacant Positions [MB]
- i. Cover Communications Officer: LG do newsletters and KR maintain the website.
 - ii. Make Exec. appointments to fill other gaps and confirm in the next possible GCR meeting in October.
 - iii. [Action Point] MB contact candidates before next Exec. meeting.
- d. Facebook Guidelines Approval [AK]
- i. Proposed Facebook Guidelines have been reviewed by all present members of the GCR.
 - ii. Document should aim to mediate and discuss rather than legislate so that tone is consistent with the GCR's position in the college.
 - iii. [Action Point] AK revise document for next meeting.
 - iv. [Action Point] All Exec. committee members read new draft and discuss.

6. AOB

Melissa Gardner

GCR Secretary

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