

# Ustinov College GCR Exec Meeting

## Minutes



18:00 pm, 03. 09. 2015

1. Apologies: Mike Appels; Kirstyn Raitz; Aman Subzwari.
2. Approval of minutes from last meeting
3. Matters arising from previous minutes
  - a. MB still needs to look into printing arrivals board.
4. Updates
  - a. Bar
  - b. Clubs and Societies
  - c. Communications
  - d. DSU
  - e. Facilities Committee
  - f. Finance Committee
    - i. Savings Account: £38283.72.
    - ii. Current Account: £4842.66.
    - iii. All bills were paid this week.
    - iv. Waiting for feedback from JP concerning budget.
  - g. Social Committee
  - h. Steering Committee
  - i. University/College
  - j. Welfare Committee
    - i. AK and MOJ met Rebecca about office hours for dissertation, which can now go ahead.
    - ii. No one went to the late night Welfare drop in session on 31/08/15.
5. Agenda Items
  - a. Interim Appointments to Exec. [MB]
    - i. Mirandah (potential Social Secretary) & Jasmine (potential Clubs & Societies Officer) both interested in appointments. Verbal vote to appoint to interim, will open to elections at next AGM in October. Passed by General Aye. MB will notify these members.
  - b. Office Keys [MB]
    - i. AP has still not passed office key to MA. Three keys remain in office. MB will update key list for Trevor.
  - c. Induction Week [MOJ]
    - i. Games Night: Considered a potential Harry Potter/Quidditch World cup theme with Sorting Hat to decide teams. All decisions must await final confirmation on whether the DSU International Party is happening this year.
    - ii. Brunch Approval [PM]: Price for a Full English Breakfast would be £8.44/person excluding coffee/juice. In total, around £1600 for 200 people.
    - iii. Brunch Approval [PM]: As with Summer BBQ, pancake van could be an alternative, but people would have to pay for themselves.

**General Aye:** As last year, we will get food from Tesco's. [Action Point] PM will explore toaster options and organise coffee machines. PM & SS will contact JP for last year's receipt. Will consider potential for sponsorship from local business.

- d. **Current Refugee Crisis [MOJ]**
  - i. We will place a collecting bucket in the bar before the Leaving Party. All money will be donated to a charity that assists in current refugee crisis (TBC).
- e. **GCR Move Out Help (not Welfare related) [AK]**
  - i. College Move-Out largely happens without GCR involvement.
  - ii. SS will speak to bus company about Green Move Out sale.
  - iii. Many people want to donate books to GCR as they leave. In future meetings, discuss potential for more bookshelves in Common Room.
- f. **Nightline Training [AK]**
  - i. As Welfare and International Officers, AK and PM will attend training offered by Nightline.
  - ii. Nightline also offers free keyrings. 750 ordered for Welcome Bags.
- g. **Livers Out Levy [SS]**
  - i. The Ustinov gym levy will be raised to £20 for 2015/16.
  - ii. Livers-Out levies cannot be collected with any other college payments at present. [Action Point] SS will look into options for electronic payment.
  - iii. Encourage Livers-Out to buy GCR membership during Induction Week. Can target via email (uv-info) and Facebook. Potential projected £3000 increase in income if all were to sign up.
  - iv. Must also consider: more strict enforcement of levies for sports team members; and what more we can do that specifically benefits Livers-Out.

**6. AOB**

- a. Vending machine currently sponsored by Coca Cola, but it is not clear how much benefit we actually get for that. [Action Point] SS will consider how we can improve situation.

Melissa Gardner

GCR Secretary

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