

Ustinov College GCR Exec Meeting

MINUTES



18:00 pm, 15.10.2015

1. Apologies: Mike Appels
2. Approval of minutes from last meeting
 - a. The minutes from the last meeting have not been circulated (taken by MH and MA in absence of LG).
 - b. ACTION POINT: LG retrieve minutes from meeting 24/09/15.
3. Matters arising from previous minutes
4. Updates
 - a. Bar
 - b. Clubs and Societies
 - c. Communications
 - d. DSU
 - e. Facilities Committee [KR]
 - i. Pool table mechanism fixed and tables completely re-carpeted.
 - f. Finance Committee [SS]
 - i. SS will transfer Induction Week takings from safe to bank this week.
 - g. Social Committee
 - h. Steering Committee
 - i. University/College [MOJ]
 - i. Charity commission has not updated MOJ within the time frame they set. MOJ has emailed them, but they are not currently able to provide an update on application.
 - j. Welfare Committee [AK]
 - i. Contraception continues to be distributed quickly, but still have excess supply remaining from welcome bags.
 - ii. AK is resigning her position at next election. Currently preparing handover documents.
5. Agenda Items
 - a. Postgraduate Fees for Maiden Castle: Discussion & Request [JC]
 - i. Maiden Castle has circulated email detailing charge of £30 per postgraduate student to use their facilities. Undergraduates pay as part of residency charges.
 - ii. Fee was not mentioned in recent meeting and was not collected last year. It is claimed that it was in place, but not enforced last year. Maiden Castle plans to enforce it this year. Fee is due 26/10/15.
 - iii. Fee will affect 7-8 Ustinov teams, including football, basketball, Frisbee, hockey, cricket and lacrosse. No warning given prior to this week. Charge likely to significantly reduce the number of people able to play sport for Ustinov teams.
 - iv. No documentation has been received by JC to explain what this charge contributes to or prove that it was in place last year.
 - v. ACTION POINT: JC will speak to representative from Maiden Castle to receive detailed answers to questions GCR has about this charge.

- vi. **ACTION POINT:** JC will circulate information to captains of teams, inform them of ongoing investigations and suggest that they inform players. Would recommend that teams do not pay until the deadline, whilst information being received, but that they do meet deadline.
 - vii. **ACTION POINT:** MOJ will discuss at next MCR Presidents' Committee.
- b. Rowing Ustinov/Grey Requirements [JC]**
- i. Ustinov has a rowing agreement with Grey whereby they house, maintain and use two boats belonging to us. Members of our college may row for them.
 - ii. Last year, there was some disagreement about how Ustinov boats were being maintained. Situation left ambiguous, but needs to be resolved.
 - iii. **ACTION POINT:** LG look over previous minutes to determine final situation.
 - iv. This year, about 20 Ustinovians have paid for membership. Grey has asked for more money. JC has urged them to send her a document detailing the breakdown of costs, so that we can determine why this cost is not covered in agreement.
- c. Stash Order [KR]**
- i. KR will send out a stash order call in the last week of October. All orders will be due by 15th November and items should arrive by Christmas.
- d. State of FH Bar [KR]**
- i. Bar has been left littered and untidy after some recent events.
 - ii. GCR officers need to ensure room is tidy after future events.
 - iii. **ACTION POINT:** MA can put a gentle reminder about rubbish on bar Facebook page.
 - iv. **ACTION POINT:** JC will put BT Posters currently in office up in bar.
- e. Bar Booking/Quiz Nights [MOJ]**
- i. Discussion on Facebook over whether the TV screen can be on in the bar whilst the pub quiz is running.
 - ii. General Aye: There's no problem with games being on during a quiz night if they're muted and viewers are considerate.
 - iii. Will change to a week by week (ie. seven days before showing) booking system, which is first come first served. Suitability/Popularity of programme left to the discretion of the bar staff who are taking the booking. Any difficulties to be referred to GCR committee.
- f. DJ Wage [SS]**
- i. Halloween Party: Etienne will do it for half a night if we can't get anyone else (10:30-2:30). Can play music from the bar for the rest of the evening.
 - ii. Will put out a call for DJs in the newsletter. Anyone interested in DJ work can send their details, including their fee. GCR committee will review all submissions and decide who to hire.
 - iii. **ACTION POINT:** KR email paragraph to Communications account for newsletter.
- g. Brian Taylor Photography [MOJ]**
- i. Brian traditionally charges £100 for a formal event. Students then pay for digital copies of his photos.

- ii. **MOJ investigated how much he would charge GCR to let students have them free online. Brian suggested £200.**
 - iii. **General Aye: £200 is too much. Keep terms of agreement as they are for now.**
- h. Michaelmas Day Trip [PM]**
- i. **PM is preparing Michaelmas term day trip to York. Will vote on destination in future terms.**
 - ii. **Last year, the trip was too late. 5th December would be a better date, as people will still be at Ustinov and the Christmas markets will be running.**
 - iii. **General Aye: PM can organise the Michaelmas York trip for 5/12/15.**
- i. Diwali [MOJ]**
- i. **Last year, the Diwali party was a student led event. GCR supported students and only bought the fireworks.**
 - ii. **MOJ is meeting to discuss a party this week and will bring details of plans to next GCR Exec. meeting.**
- j. Popcorn Machine for Keenan [MOJ]**
- i. **The Children's Movie Night at Dryburn would benefit from a popcorn machine, as our Film Night does here.**
 - ii. **General Aye: On of the two currently in Fisher House will be sent to Dryburn. The new Dryburn rep will be in charge of it once elected.**
- k. KY Calendar Events [MOJ]**
- i. **ACTION POINT: KR to organise planned posts on Facebook and input upcoming events into Google calendar to update the app.**
- l. Nomination Period & Next Election [MB]**
- i. **Nominations for all vacant positions (except Induction related positions, which should recruit in spring) will open tonight and remain open until Tuesday.**
 - ii. **General Meeting will be held at 7pm on Wednesday 21st October under usual conditions. Hustings will take place then.**
 - iii. **Voting will open after the meeting and continue until 26/10/15 at 6pm.**
 - iv. **ACTION POINT: MB will send out an email with details about the election. LG will also put a reminder in the next newsletter.**

6. AOB

- a. Family Halloween Party: 31/10/15 [PM]**
- i. **PM is organising the Family Halloween Party.**
 - ii. **Halloween Party traditionally includes items such as: pumpkin decorating (with adult volunteers cutting); costume competition; colouring; face painting. Could also consider: trick or treating; apple bobbing; haunted house; magician. Check what is stored in Cycas.**
 - iii. **ACTION POINT: PM will present a detailed plan next week.**
 - iv. **ACTION POINT: PM will put out a call for volunteers ASAP.**