

# Ustinov College GCR Exec Meeting

## MINUTES



18:00 pm, 22.10.2015

1. Apologies: Mike Appels; Anna Kranz
2. Approval of minutes from last meeting
3. Updates
  - a. Bar [MA]
  - b. Clubs and Societies [JC]
    - i. Ustinov/Grey Rowing: Grey has taken Ustinov rowers on. JC has messaged Grey concerning their request for money, but heard nothing back. JC will message again once next week and, if still nothing is heard, presume the matter is closed.
    - ii. Maiden Castle: JC has now received a document from Maiden Castle outlining charges and also collected feedback from Ustinov captains. JC has sent email summarising issues of captains and GCR, particularly concerning the poor quality of facilities provided by Maiden Castle.
    - iii. The GCR needs to ensure that captains are enforcing the Ustinov levy on all players.
    - iv. ACTION POINT: JC will email captains a reminder.
  - c. Communications
  - d. DSU
  - e. Facilities Committee [KR]
    - i. The toner in the GCR office printer has been replaced.
    - ii. Stash will be available to order next week.
    - iii. KR has updated major events in the Google calendar and minor events will be updated as they arise.
    - iv. KR will ensure Hootsuite is working next week.
  - f. Finance Committee [SS]
    - i. SS will go to the bank next week to deposit Induction Week takings.
  - g. Social Committee [PM]
    - i. PM is waiting for a response from UIF concerning organising a joint GCR/UIF event.
    - ii. PM will organise the coaches for the York trip next week.
  - h. Steering Committee [MB]
    - i. Elections are in progress. There was a great turnout to hustings at the GCR General Meeting on 21/10/15 and on average 50 people have voted for each position so far.
    - ii. Posters of the positions will be going up tomorrow around Fisher House. Election will continue until 6pm Monday. MB will send out a reminder email that morning.
    - iii. In light of the interest, MB is considering the possibility of a follow-up election in November to fill the vacant positions.
  - i. University/College [MO]
    - i. MOJ has received an email concerning charity application and will reply.
  - j. Welfare Committee [AK]

#### 4. Agenda Items

##### a. Capoeira Society [JC]

- i. A GCR member wants to set up a Capoeira Society and has completed the required paperwork. .
- ii. Although he has requested two sessions per week, JC recommends that he is only offered one, so that there is space for other people to use the Howlands building.
- iii. ACTION POINT: JC will set up a meeting with Brian and Ian to check about health and safety/insurance issues before the club can be ratified. This should take place after meeting between Ian, MOJ and SS about general insurance issues.

##### b. Family Halloween Party [PM]

- i. PM has contacted Brian to arrange photography for the event.
- ii. 12 people have volunteered. Since there are an expected 80-100 people attending, this will be sufficient. Brenda will send an email to confirm final numbers ASAP.
- iii. Activities will include: Pumpkin carving and patch (need 10 kits); haunted pathway (still need to check what we have in Cycas with KR); candy/cakes; games and activities; apples hanging on cord rather than bobbing; colouring pages; Halloween piñata.
- iv. There will also be a dressing up competition with sweet/toy prizes.

##### c. Bonfire Formal [MOJ]

- i. GCR will need to start selling tickets tomorrow/beginning of next week to meet catering's deadline.
- ii. ACTION POINT: MOJ create event.
- iii. ACTION POINT: LG put in newsletter that tickets will be on sale on Saturday. (absolute max. no. of tickets: 210).
- iv. A GCR exec. member will need to collect fireworks from Costco.
- v. Decorations will be arranged by newly elected Social Committee after Monday.

##### d. Diwali Fireworks [MOJ]

- i. The UAF is organising Diwali event.
- ii. The GCR will be providing fireworks & supplying music/equipment.

#### 5. AOB

##### a. Halloween Party [PM]

- i. Two competitions will run during the party: A pumpkin carving competition and a costume competition, both with cash prizes (1<sup>st</sup> = £20 and 2<sup>nd</sup> = £5).
- ii. ACTION POINT: MOJ will create a Facebook event.

##### b. Office hours [MB]

- i. Need to discuss whether it is useful to have full office hours at weekends as a motion next week.

Melissa Gardner

GCR Secretary

22.10.2015