

Ustinov College GCR Exec Meeting

MINUTES



18:00 pm, 12.11.2015

1. Apologies: Thom Addinall-Biddulph; Pep Mateos; Chao Cai.
2. Approval of minutes from last meeting
3. Matters arising from previous minutes
 - a. ACTION ITEM: Vomit mentioned in newsletter. We will pay all associated fees in this instance.
 - b. ACTION ITEM: Office clear-out potentially scheduled for 29/11/15.
 - c. ACTION ITEM: Condom dispenser ordered.
 - d. ACTION ITEM: MOJ has attended H&S meeting. The light is currently working and outage has been blamed on the new data centre. It has been suggested that we put lights between Fisher House and the Howlands building on formal nights.
 - e. ACTION ITEM: Brian has contacted CIS about the Oak computers. They have agreed to send someone over to assess them.
4. Updates
 - a. Bar [MA]
 - i. The bar will be closed for the holidays beginning 20/12/15. It will reopen 03/01/2015 or 04/01/2015.
 - b. Clubs and Societies [JC]
 - i. JC attended a meeting with Maiden Castle last Monday. They are organising a "Takeover TEAM Durham" weekend for each college for advertising purposes. We will participate some time next term. MB/MOJ will take photos. JC has messaged to confirm date and is waiting on reply.
 - c. Communications [CW]
 - i. People want to know when gym inductions are happening.
 - ii. ACTION POINT: There will be one on Saturday and CW will set up a schedule covering the rest of term.
 - iii. The GCR should have a phone for Whatsapp and other online or text based alert system.
 - iv. ACTION POINT: CW to explore potential costs and issues (ie. international students often don't have a phone number at the start of term).
 - v. The Communications committee has made minor changes to the Twitter page and will be changing all social media accounts to feature the new college emblem. They will alter the image to distinguish the GCR from the actual college.
 - vi. ACTION POINT: MOJ to send image to CW.
 - vii. ACTION POINT: CW will send out a list of website updates to exec. members.
 - d. DSU
 - e. Facilities Committee [KR]
 - i. The contacts sheet is up in the office with phone numbers & email prefixes.

- ii. Spoke to Brian about speaker issue in pool room; the wire needs to be put back in and this will be done soon.
- f. Finance Committee [SS]
 - i. Currently working on last year's report. We appear to have a deficit of approximately £7400 last year. This is a slight improvement on previous years.
 - ii. Around 50 livers out have currently signed up for membership, which is not great. We need to continue checking that all members of sports teams have signed up.
- g. Social Committee [SF]
 - i. The fireworks for Diwali have been arranged. PM & MOJ will be setting off the fireworks whilst SF & GM will be marshalling.
 - ii. Ideas for Christmas formal decorations currently include: mini Christmas trees, crackers, snowflakes, fairy lights, etc.
 - iii. The tickets for the Christmas formal will be sold from 16/11/15.
 - iv. ACTION POINT: MB will organise the spreadsheet.
 - v. The Social committee is currently considering organising a Netflix party. This could possibly be a theme for the Christmas party or the Welcome Back party next term.
- h. Steering Committee
- i. University/College
 - i. The Social Committee sent off the H&S form for the Bonfire Formal too late. In future, it needs to be in at least before midday. Similarly, adverts to Hill colleges should go out by midday.
- j. Welfare Committee

5. Agenda Items

- a. Party Noise [MOJ]
 - i. There were complaints after last party about music levels by some residents. During the party, lots of doors were open. In future, the DJ should not turn up music on request. Instead, the level should be calibrated at the beginning of party.
- b. Common Room Divide [MOJ]
 - i. Would the GCR be interested in setting up the TV room as an entirely separate room, rather than open plan with the pool room?
 - ii. Things to consider: noise levels, space (for pool and for TV room), reorganising furniture, appropriate construction time (Pool league doesn't finish until the end of March), cost (to GCR and to college).
 - iii. General Aye: MOJ should propose this plan to college.
- c. Honorary Life Membership List [SS]
 - i. We should have an official list of all members in receipt of honorary life membership to the GCR. We should also add two new members per year to this list in order to advertise the GCR and create stronger links with alumni.
- d. Ustinov Live (01/12/15) [MOJ]
 - i. The next Ustinov Live will be on 01/12/15. Jesper is willing to help. ACTION POINT: CW to send out notification.
- e. Christmas Events [MOJ]
 - i. The Jazz Band is willing to perform at the Christmas Formal, before the DJ. We should investigate the possibility of the choir also singing at some point.

f. Sweets [MOJ]

- i. The GCR is willing to give a budget of £150/year to Keenan House for Film Night events. Rep will take responsibility for spending.**

6. AOB

- a. The GCR will not organise an official NYE party, because people prefer an informal gathering.**
- b. The band that have sent round an advert to college should be encouraged to do an open mic set at Ustinov Live before we employ them for any parties. Anyone else from other colleges is also welcome to perform music.**

Melissa Gardner

GCR Secretary

12. 11. 2015