

Ustinov College GCR Exec Meeting

MINUTES



19:00 pm, 22/02/16

1. Apologies: Thom Addinall-Biddulph; Pep Mateos; Mike Appels; Jasmine Cross, Sam Foley.
2. Approval of minutes from last meeting.
3. Matters arising from previous minutes.
4. Officer Reports:
 - a. Bar [MA]
 - b. Clubs & Societies [JC]
 - c. Communications [CW]
 - i. Meeting AS 23/02/16 to consider short-term & long-term website options. Deadline 25/03/16 to get website up and running.
 - ii. The GCR phone is successfully encouraging people to sign up to Whatsapp.
 - iii. We also have c. 40-60 new Instagram followers since December.
 - iv. MOJ transferred Ustinov app to Ustinov College account.
 - d. DSU [TAB]
 - e. Facilities [KR]
 - i. Will contact company to fix pool tables tomorrow.
 - ii. Will work with XM to order future stock for vending machines.
 - f. Finance [XM]
 - i. Has deposited money at the bank.
 - g. Social [SF]
 - i. Netflix party: 11/03/16: Prizes for best costume – individual & group. Photos to go on Facebook.
 - ii. Whitby trip next week – sold out four coaches.
 - h. Steering [MB]
 - i. Everyone given office hour training
 - i. University/College [MOJ]
 - i. Submitted application to turn TV area into separate room in Fisher House. The application is currently being considered by Estates & Buildings.
 - ii. Consultation about accommodation fee increases soon. 01/03/16 – GCR presidents meeting with college. Broadcast via newsletter for views. GCR will provide an official statement.
 - j. Welfare [CC]
5. Agenda Items:
 - a. Summer BBQ [KR]
 - i. SocCom meeting next Weds to discuss Summer BBQ plans. KR will attend to lead discussion and talk about last year's events.
 - ii. Certain events/equipment (e.g. stage) to be booked ASAP after meeting.

- b. Exec Meetings [MOJ]
 - i. Continuing with the alternate system Thursdays and Mondays at 6pm for the rest of term.
- c. Treasurer Bank Authorisation [MB]
 - i. General Aye: We, the Ustinov GCR Executive Committee, confirm that Xiaoxiao Ma has been elected GCR Treasurer in the recent elections and is to replace Sebastian Seidens as GCR Treasurer for the remainder of the 2015/6 academic year. Xiaoxiao Ma therefore requires access as GCR Treasurer to all GCR accounts belonging to Ustinov.
- d. Online Payment Policy [PM]
 - i. Postponed until PM attends next meeting.
- e. Welfare Supply Purchase Policy [CC]
 - i. General Aye: Will now order five boxes of welfare supplies at a time.
- f. Gym Policy [CC]
 - i. Lots of complaints recently about busy hours, especially when lots of people spend a long time on the running machines.
 - ii. Possibility of doing a Gym Induction focused on how to use equipment during Induction Week next September.
 - iii. ACTION POINT: ALL COMMITTEE MEMBERS: During gym inductions, remind people to be considerate of other users.
 - iv. ACTION POINT: CC Look into posters for gym.
- g. Student Event Management [CC]
 - i. In future, use a member of Ustinov as contact point with outside organisations, especially to improve advertising within Ustinov.
 - ii. Judge on a case by case basis as part of evaluation process about asking for a deposit when booking.

6. AOB

- a. Table tennis tables
 - i. JB want to buy two replacement table tennis tables jointly with us. Shall discuss more when we have access to accounts.
- b. Bike rental system
 - i. JF is currently attempting to contact JB about their scheme, but have received no answer.
 - ii. ACTION POINT: MOJ will look into mechanics of setting up a hire scheme.