

Ustinov College GCR Exec Meeting

MINUTES



18:00 pm, 09/05/16

1. Apologies: Pep Mateos.
2. Approval of minutes from last meeting.
3. Matters arising from previous minutes.
 - a. All Action Points still in progress.
4. Officer Reports:
 - a. Bar [MA]
 - i. Will be discussing BBQ staffing in next staff meeting.
 - ii. The mascot competition is up and running.
 - iii. The bar will be removing some of its less popular beers.
 - b. Clubs & Societies [JC]
 - i. The formal seat numbers have been submitted. We have sold approximately 79 tickets in addition to those for high table.
 - ii. The Allotment Society is currently advertising for volunteers.
 - iii. JC and MB need to liaise to provide clubs and societies information for the next issue of the *Ustinovian*.
 - c. Communications [CW]
 - i. JC is working on the newsletter. All items need to be sent today.
 - ii. Mascot competition is going well & bar support good. Going to make signs.
 - iii. We currently have 15 BBQ volunteers as well as the committee. The t-shirt design has been finalised.
 - iv. ACTION POINT: Everyone on Exec committee - send information about your position to encourage applicants (short text about how great your role is).
 - d. DSU [TAB]
 - i. JC went to DSU meeting. Nothing to report.
 - ii. Next DSU assembly after exams. Will bring up Queen's Campus with President before then.
 - iii. EU referendum: The DSU has officially taken the position that we should stay in the EU.
 - e. Facilities [KR]
 - f. Finance [XM]
 - i. Internet banking is now working.
 - ii. Need to set up an official process for inter-MCR formals. We need a spreadsheet that shows who needs to pay after registering online.
 - g. International Officer [PM]
 - h. Social [SF]
 - i. Decorations & DJ ordered for Friday.
 - ii. We need to start making posters for all parties again.
 - iii. FIFA Tournament getting a lot of interest.

- i. Steering [MB]
 - i. Exec (6-7pm) before committee (7-8pm) on 23rd May.
 - ii. AGM will be on the 1st June.
 - j. University/College [KR]
 - i. HUG (Howland's User Group) Meeting: Proposed gym equipment purchases/repairs would be quite expensive. JB, Ustinov & respective GCRs are funding. Ustinov GCR would prioritise repairs rather than buying new stuff. The broken bike may be replaced with a treadmill. If we want to buy new equipment, we will need to think about raising the Gym levy again. KR will liaise with JB to fix fees.
 - 1. ACTION POINT: KR will send proposal to exec members.
 - ii. Ping pong tables – JB has bought some, but want us to play half.
 - iii. Dryburn want a new DVD player for fitness videos. We will buy them one.
 - iv. Dryburn will do a risk assessment to see if there's space for a second ping pong table.
 - v. PresCom: Accommodation increases discussed. Not much progress made.
 - k. Welfare [CC]
 - i. Organising first aid event.
5. Agenda Items:
- a. LGBT Pride Party Update [CC]
 - i. Purchased decorations.
 - ii. Need some hands to decorate and set up. (28/05/16). Get it touch with tech officer.
 - b. Bulletin Board [CW]
 - i. Corrine's bulletin board should be approved: For: 8 Against: 0 Abstain: 1. Motion passed.
 - c. GCP Representative [CW]
 - i. Tabled for next meeting.
6. AOB
- a. JC will change photos in pool room.

Melissa Gardner
 GCR Secretary
 09/05/2016