

# Ustinov College GCR Exec Meeting

## MINUTES



18:00 pm, 23/05/16

1. Apologies: Kirstyn Raitz; Sam Foley.
2. Approval of minutes from last meeting.
3. Matters arising from previous minutes.
  - a. All committee members have sent their write-ups about their positions for the upcoming elections to CW.
  - b. CW will update the TV booking form.
4. Officer Reports:
  - a. Bar [MA]
  - b. Clubs & Societies [JC]
    - i. Two teams (Frisbee and Football) are taking part in the Festival of Sport at Maiden Castle on 7<sup>th</sup> June.
  - c. Communications [CW]
    - i. The mascot competition going well & people are very enthusiastic.
    - ii. Communications team are currently looking at updating the website.
    - iii. CW is working on her handover document.
    - iv. Currently advertising hustings, summer ball and inter-MCR formal.
    - v. We will be able to sell 220 tickets for the Summer Ball at Beamish.
  - d. DSU [TAB]
    - i. The DSU President's response to email is that she is attending meetings about the Queen's campus move and will update us as necessary.
  - e. Facilities [KR]
  - f. Finance [XM]
    - i. XM meeting with JP to ensure finances are up to date and complete.
    - ii. Talked to Business Manager at HSBC. We are not able to get names of the signatories for Clubs & Societies accounts affiliated with us. The bank should close them automatically after a year.
    - iii. Condoms ordered.
  - g. International Officer [PM]
  - h. Social [SF]
  - i. Steering [MB]
    - i. At the AGM we will be approving our affiliations to Clubs & Societies.
      1. ACTION POINT: JC request an annual report from each of them.
    - ii. We also need a financial report for the AGM.
      1. ACTION POINT: XM provide financial report at AGM.
    - iii. Hustings nominations will be open until 6pm on 30<sup>th</sup> May.
  - j. University/College [KR]
    - i. HUG Meeting (MB in attendance): We will not be contributing to JB's (4<sup>th</sup>) new basketball hoop this year.

ii. Gym Meeting (MB in attendance): Estates & Buildings will put an air extractor into the gym, which will cost Ustinov GCR approx. £750 (~£3000/4). There will also be anti-bacterial wipe dispensers, which Ustinov will be in charge of. We will not purchase the proposed new equipment, but will complete all required repairs and service the machines. Will vote on purchasing individual items in the future (e.g. extra weights).

1. ACTION POINT: LG to put on AGM agenda these purchases for the gym. Will be approximately £1200.

k. Welfare [CC]

i. CC is looking into holding a safety awareness/first aid course in September.

5. Agenda Items:

a. THE FUTURE OF THE GCR! [MB]

i. MB proposes that we hold a review/debrief session before we leave the Executive Committee. We may wish to consider how better we could balance social event planning and advocacy roles in future, including setting up new positions within the GCR. We may also wish to contact new students to get higher levels of involvement in elections.

1. ACTION POINT: MB set up a poll.

6. AOB

a. The bar projector needs a new bulb.

i. ACTION POINT: JF check type of bulb required and order.

Melissa Gardner

GCR Secretary

23/05/2016