

Ustinov College GCR Exec Meeting

AGENDA



18:00 pm, 15/08/2016

1. **Apologies:** Jasmine Cross
Exec Present: Kirstyn Raitz [KR], Jamie Graham [JG], Alexander Blair [AB], Thom Addinall-Biddulph [TAB], Mike Appels [MA].
Absent: Sam Foley [SF], Xiaxiao Ma [XM].
2. **Approval of minutes from last meeting.**
No – chase up JG who wrote them.
3. **Matters arising from previous minutes.**
 - a. **Study break party**
Cancelled due to lack of bar staff. Private, non-GCR event planned by organiser instead. Informed that porters do not want party to continue after bar closes, particularly if music playing.
 - b. **College Endowment Surplus**
KR: Surplus from college endowment that needs to be spent before end of August.
4. **Officer Reports:**
 - a. **Bar [MA]**
 - i. **Number of Team Leaders**
MA: Will look at number of team leaders that will be present for the start of the new term.
 - b. **DSU [TAB]**
 - i. **Liaising with DSU regarding Ustinov Relocation**
TAB: Alice and Lisa at Town Hall meeting on Ustinov Relocation. Alice enthusiastic about working with us.
KR: Linked JCR presidents to petition and information page regarding Ustinov relocation. Discussed possible brainstorming session with Alice regarding future strategy.
 - ii. **Postgraduate Forum**
TAB: Upcoming Postgraduate forum on Wednesday from DSU to discuss PG issues.
 - c. **Steering [JG]**
 - i. **Ustinov Relocation Meeting**
JG: Had a Town Hall style General Meeting on Thursday 11th August

concerning Ustinov Relocation. No officer reports due to long duration of meeting and unwillingness to delay UEC members on panel further on irrelevant business. Meeting atmosphere also thought not conducive to reports.

TAB: Sent minutes of meeting to Palatinate.

ii. Standing Orders Update

JG: Need to update standing orders, but unlikely to occur before Fresher's week.

TAB: No major issues in existing documents. Update of complaints procedure desired due to usage this year regarding sports bookings in bar.

iii. Welfare Officer

KR: No commitment yet from interested student in applying for Welfare Officer.

d. Facilities [KR]

Tech Officer Joe Farrou [JF] invited to speak on requests for GCR purchases.

i. Sound System

KR: Request to purchase new sound system - speakers £800, but college will pay £400 towards this.

Motion to approve £400 for GCR contribution to new speakers passed unanimously.

ii. Cabling

JF: £100 needed for cabling between bar and café area.

KR: Need to check within current budget with XM.

Motion to approve £100 budget for purchasing cables, on condition that this is within budget from XM, approved unanimously.

iii. DVD Player

JF: Request to purchase a new DVD player to replace XBOX. Estimated budget £30-40.

KR: Investigate cost of upgrading to BluRay player.

MA: Also should investigate cost of 3D player, as new projector. Possibility of 3D movie nights.

JF: Will return with pricing options on DVD/BluRay player.

iv. GCR Office Printer

KR: Want to investigate cost of purchasing colour printer for GCR office for scanning and printing for pub quizzes. No objections.

MA: Laserjet printers typically £400-500 – may need to pass at GM.

JG: Need to check how much money is left from surplus from XM – may be out of budget.

v. Equipment List

JG: Should add list of rentable items, such as HDMI cables, games and Xbox on website, as only sports equipment currently present.

JF invited to stay for rest of meeting by Chair.

e. University/College [KR]

i. Ustinov Relocation

KR: Petition put up by previous & current Ustinovians about college relocation. Sent out to all JCR/MCR presidents on website.

KR: Active group 'Ustinovians for Ustinov' set up by concerned students regarding the relocation.

ii. Exec Handover Meal

KR: Doodle poll will be set up for GCR Exec availability for buffet lunch on week of 30th August or 5th September.

iii. Ustinov Tours for pre-sessional students

KR: Josephine Butler wondering if we could organise tours of Ustinov for pre-sessional students in the week they arrive from 4.30pm onwards.

Doodle poll will be set up for volunteers.

iv. Welfare Training

KR: Optional nightline and bystander training on offer by DSU for induction week.

v. Taekwondo Society

KR: Taekwondo society want to use Howlands building 7pm-9pm Thursdays all next year. Claim to have used to use Howlands prior to this year.

JG: Objection –. Likely to clash with our societies and events at this time.

KR: Will inform society that this will not be possible.

vi. Postgraduate planning workshop

KR: Postgrad planning workshop tomorrow at noon. Item allocation and relocation on agenda.

5. Agenda Items:

a. Induction Week [KR]

i. Induction Week Responsibilities

Responsibilities for volunteering from 28th September – 8th October assigned. Full calendar shared on Google Drive.

TAB willing to take on responsibilities of livers out rep during induction week. Theme suggestions requested for Induction Formal.

ii. Green Move Out Sale

KR: Unfortunately cancelled as Eco. Rep has not organised this to date and it appears to be too late to plan now. Time commitment required to wash and sort donations largest factor.

KR: Coach trip to shopping centre shall be organised instead to give new students opportunity to buy homeware. Gilesgate or Arnison Centre suggested.

iii. Purchases needed for Induction Week

Welcome bags containing shampoo, condoms, sweets, nightline keyring, USB sticks etc. to be organised by JG.

KR: Welcome handbooks cost at £231 for 250.

AB to organise calendar of GCR events throughout year and induction activities
Stash needed to be ordered
MA to ensure bar has sufficient stock for induction week.
Option of GCR + Gym subscription bundle raised to be discussed with XM when available.
Possibility of purchasing PayPal card reader for ~ £30 ahead of induction week. Strong support from all present.

b. Eligibility of Future Ustinovians to vote in Relocation Referendum [JG]

JG: Request from future Ustinov student to vote in the relocation referendum.

AB: Will be hard to implement within current voting system, and may lead to concerns on validity of vote by University if external people contribute.
Maintain list of views of prospective students instead? Agreed unanimously.

c. Organisation of ad-hoc relocation committee and Ustinovians for Ustinov (U4U) [TAB]

i. Ustinovians for Ustinov

TAB: U4U one of the most active groups regarding relocation. Some concerns that they will strongly affect GCR strategy with regard to the relocation and may be confused with GCR message.

JG: Independent group from the GCR set up by students who feel strongly about the move. GCR cannot support any particular message until results of the referendum come through anyway.

KR: Some previous GCR Exec members who are likely to consider the effect on the GCR message.

MA: Currently arbitrary who is able to contribute to U4U discussion. Can suggest to set up group open to all interested students on the Ustinov move.

ii. Relationship between ad-hoc committee and U4U

KR: Ad-hoc committee for GCR Committee members only. Purpose of committee to avoid Exec meetings becoming dominated by Ustinov Relocation discussions.

MA: Need to maintain clear distinction between ad-hoc committee and U4U.

AB: Need a liaison and strong communication between ad-hoc committee and U4U, as the actions of both groups could significantly affect one another.

iii. Ad-hoc Relocation Committee Meeting

Organised to follow next Exec meeting on 22/8/2016, following result of referendum on whether the GCR should oppose the move from Howlands.

TAB: Alice Dee not yet replied regarding availability. Decided a meeting is needed regardless.

d. GCR Strategy regarding Ustinov Relocation [TAB]

i. GCR Strategy

Postponed until after referendum results have been announced, and the GCR know the wishes of the student body.

6. AOB

MA: Statement of desire to be involved with ad-hoc relocation committee after Exec tenure ends.

Alexander Blair

GCR Secretary

15/08/2016