

# Ustinov College GCR Exec Meeting Minutes



## **Actions:**

XM to chase up refund for Summer Barbecue stage.

KR to enquire if bar/Campaign for Real Ale/Durham Brewery would be free for SCR/GCR event and set budget.

JF to check DJs for adult Halloween party.

AB to include Halloween parties and call for volunteers in newsletter and publicise on Facebook group.

KR to order helium tanks, balloons, and pumpkins for Children's Halloween party.

XM to check accounts for last source of fireworks to purchase more.

AB to discuss meeting time of GCP meeting.

KR to add AB to board.

## **18:00 pm, 17/10/16**

### **1. Apologies:** None.

**Present:** KR, JG, AB, TAB, XM, JF

### **2. Approval of minutes from last meeting.**

Minutes approved unanimously.

### **3. Matters arising from previous minutes.**

*XM to investigate PayPal account problems and possibility of PayPal business account if issue persists.*

Followed up and received advice that we should not need other account. Queried PayPal directly and currently waiting on response.

*XM to forward to college current asset register as provisional estimate of GCR assets.*

Asset register has been forwarded to college.

*KR to advertise GCR roles on GCR notice board.*

Did not happen, but have been receiving applications for committee roles nevertheless.

*JG to join Dryburn Facebook group and advertise Dryburn Rep role.*

JG added to Facebook group. Waiting on reply from moderators to receive permission to advertise.

#### 4. Officer Reports:

##### a. DSU [TAB]

No updates.

##### b. Facilities [JF]

Wrote asset list last week. Spoke to taekwondo society to take old equipment in Cycas. Equipment will be given on condition that all kit will be taken whether or not they want it, to clear storage.

##### c. Finance [XM]

Still waiting on refund for stage from summer barbecue. XM to chase up.

Have ordered twice from vending machine stockist Bidvest since they updated their system. No bank details are now provided on the invoice for payment. Have contacted Bidvest asking for details for bank transfer, but have currently received no reply.

Identified that the 2013/14 account report had been mislabeled as 2014/15. Correct 2014/15 has been located. Account did appear to be in deficit due to the incorrect 2013/14 data, but now in surplus following correction.

##### d. Steering [JG]

First General Meeting of academic year tomorrow. Voting will close Sunday night. Plan to meet new committee members after next Executive Committee meeting on Monday.

KR will provide introduction to SP situation to new students in officer report.

##### e. University/College [KR]

Had President's Committee meeting with Sian Broadhurst and Antony Long present concerning Estates Masterplan. Strong responses from other college presidents, particularly concerning the plans for an extra college located where the College of St. Hild and St. Bede (HB) is. Uncertainty about the effect on Hild Bede highly concerning for college presidents.

Academic zoning also planned, grouping social sciences/sciences/arts facilities in the same area as other facilities of their faculty.

Green space being removed on Howland's Farm for new development, which may become housing for academic staff.

4- 6 new colleges planned to be added to Durham, in addition to two Queen's Campus colleges moving.

Presidents also requested breakdown of where residents' fees are going.

Asset register and GCR wishlist for SP facilities submitted, along with college suggestions.

#### 5. Agenda Items:

##### a. Alterations to the Standing Orders [JG]

Potential option to allow husting for smaller committee positions to occur at the General Meeting without prior application/submission of a hust beforehand.

Concerns raised that this will delay opening voting, as time will be needed to add

new candidates onto online voting system. Also concern that there would be a potential risk of candidates being elected that would not be committed to the role.

Decided that this will be discussed again in full after tomorrow's GM. Thought unfair to apply this at late notice for the upcoming meeting.

**b. Joint Event Between SCR and GCR [KR]**

Howland's building booked for 19<sup>th</sup> November booked for joint SCR/GCR event. Bluegrass band and whisky tasting planned. Want ~150 people attending. KR to enquire if bar/Campaign for Real Ale/Durham Brewery would be free for event and set budget. SCR want to use online ticketing. Planning can be passed onto Social Secretary once elected at the General Meeting.

**c. Halloween Parties [KR]**

Two Halloween parties – adult party on Friday 28<sup>th</sup> and Children's party on Sunday 30<sup>th</sup>. Need to order balloons for kid's party. Ran haunted walk to allotment last year. Could run pumpkin carving, if we can source pumpkins. JF to check DJs for adult party. AB to include Halloween party and call for volunteers in newsletter and publicise on FB group. KR to order helium tanks, balloons, and pumpkins.

**d. Bonfire Night Formal [KR]**

Appears that this will be the last year fireworks will run due to new University health and safety regulations. GCR still has one box of fireworks in sport shed, although unsure about condition of them. XM to check accounts for last source of fireworks to purchase more. JG and JF to light fireworks on night.

**e. GCP Media Team Meeting [AB]**

JF and KR keen to attend. AB to discuss meeting time.

**6. AOB**

AB is still sad his name is not yet on GCR board. KR to add.

Alexander Blair

GCR Secretary

17/10/2016