

# Ustinov College GCR Exec Meeting Minutes



## **Actions:**

*ALL to edit GCR comment on SP planning permission on Google Drive.*

*AB to discuss with Webmaster about possibility of running formal ticket sales on website.*

*WG to finalise plans for postgraduate-focussed societies' fair with Josephine Butler college.*

*TAB to advertise DSU Postgraduate Officer on college group and KR to email advertisement to students.*

*JF to upload document with suggested location of music room on Google Drive.*

*JF to raise possibility of using kegerator at SP bar at next SP meeting.*

*XM and KR to check outdoor stage contract for potential of taking company to small claims court.*

*XM to complete corrections of accounts.*

*AH to ask DSU to come to college to run housing information session.*

*JF to ask Entertainment Officer to pursue finding a stand-up comedian(s) for future event.*

*JG to put up photos of committee members on GCR noticeboard.*

*KR to attempt to find volunteers who may assist with distribution of parcel list online.*

*KR to query with college increase in frequency of porters being absent from reception.*

*KR to check planning for organisation of formals during transition year at next SP working group meeting.*

*JF to chase up editing and posting of TH meeting online.*

*TAB to pursue organisation of joint formal with QC colleges to take place next year.*

**18:15 pm, 23/01/17**

- 1. Apologies:** JG, LL, YX, XM  
**Present:** KR, TAB, AB, JF, WG, BN, AH
- 2. Approval of minutes from last meeting.**

Apologies from AB. Will be presented along with this week's minutes at next meeting.

**3. Matters arising from previous minutes.**

*AB and JF to help write GCR comment on SP planning permission for all to edit.*

JF has completed draft. All members to edit on Google Drive.

*KR to check Social Committee members know what they need to do before the Burns Night Formal on Friday.*

Done. Formals Officer sent in all dietary requirements on time.

*AB to discuss with Webmaster about possibility of running formal ticket sales on website.*

Not yet done. Deferred to next week.

*TAB to update college Facebook group description with warning that posts advertising services or products will be removed from the group, along with members that post them.*

Done.

**4. Officer Reports:**

**a. Bar Steward [BN]**

Investigating CO<sub>2</sub> leak currently causing problems.

Bar staff meeting scheduled for this week; updates distributed at next Exec meeting.

**b. Clubs & Societies [WG]**

*WG to buy dart set for students to loan from bar.*

Dart set bought for £24 total.

*WG to finalise plans for postgraduate-focussed societies' fair with Josephine Butler college.*

No response from any University societies. Will be run in Fisher House with Ustinov societies only.

**c. Communications [LL]**

*Not present.*

**d. DSU [TAB]**

Trying to join DSU Welfare Committee as stand-in until GCR Welfare Officer elected, as previously discussed. Awaiting response from committee chair.

TAB to advertise DSU Postgraduate Officer on college group and KR to email advertisement to students.

**e. Facilities [JF]**

*JF to give AH contacts to organise this term's stash order.*

Done and AH has heard back from contact. Provisional date of Sun 12<sup>th</sup> February set.

General reminder to add important information on GCR committee page rather than on GCR Exec chat to minimise risk on information being lost. Request for committee members to place important documents on Google Drive. Point of information from AB that draft minutes are available on Drive for reference immediately after Exec

meetings, before they have been corrected and published.

JF to recommend inclusion of music room at next SP working group meeting. JF to upload document with suggested location of music room on Google Drive.

Suggestion from BN to use kegerator at bar in SP to allow usage of some taps. JF to raise at next SP meeting.

**f. Finance [XM]**

*XM to sort out PayPal issues.*

PayPal now back up and running.

*XM and KR to check outdoor stage contract for potential of taking company to small claims court.*

KR sent email to stage company but has not heard back. KR to pursue.

*XM to complete corrections of accounts.*

Discrepancy between accounts and cash in hand, but accounts are not in deficit.

Accounts will be shown to second accountant for advice.

**g. International Officer [YX]**

*Not present.*

**h. Livers Out Rep [AH]**

*AH to re-advertise link of planning permission and ask student residents of Neville's Cross to support.*

AH has messaged students living in Neville's Cross. Some supportive responses on planning permission have since been posted and more are expected today.

*AH to make poster for bar advertising need for student residents of Neville's Cross to comment on planning permission.*

AH made posters and are on display in bar. GP put posters up in office hours.

*AH to ask DSU to come to college to run housing information session.*

Not yet happened. Deferred to next week.

**i. Social Secretary [GC]**

Have four volunteers to give speeches at the Burns' Night Formal; Alisdair, Jasmine, Alyssia and TAB.

All GCR committee members who are available to help decorating Howlands to meet at 2 p.m. on Friday.

DJ organised for afterparty.

GCR Entertainment Officer has queried getting stand-up comedian to perform. No objections from Exec. Members of Durham Revue potential candidates. JF to ask Entertainment Officer to pursue finding a stand-up comedian for future event.

**j. Steering [JG]**

*JG to put up photos of committee members on GCR noticeboard.*

Deferred to next week.

A potential candidate for Welfare Officer has shown interest in standing at next elections.

**k. University/College [KR]**

*KR to send remaining dates for events occurring for the rest of the academic year to college.*

Done.

*KR to chase college up on possibility of distributing parcel list online.*

Faye investigated. Apparently Grey College do this. College appear willing to try but have trouble installing Dropbox on shared network computers. KR to attempt to find potential volunteers to help set up system.

*KR to check planning for organisation of formals during transition year at next SP working group meeting.*

No meeting yet.

*KR to query with college increase in frequency of porters being absent from reception.*  
Not yet occurred; deferred to next week.

JF to chase up editing and posting of TH meeting online.

**5. Agenda Items:**

**a. Cessation of Pursuit of Legal Action Regarding Sheraton Park [TAB]**

**Motion:** To cease the investigation of the possibility of legal action against the University with regard to SP move.

**Proposer:** Thom Addinall-Biddulph

Apologies that haven't looked into this up to now. Motion raised to ask if the Exec would be likely to pursue it even if it were found to be a possibility, as pursuit would affect staff, QC colleges, and may antagonise University significantly causing unnecessary relational damage between GCR and University moving forward.

**Countermotion [KR]: To Defer the Discussion of the Cessation of the Pursuit of Legal Action to the next GCR Executive Committee Meeting.**

**Comments:**

KR: Significantly reduced numbers at this meeting. Could defer to next week when more Executive Committee members are likely to be present.

AB: Possible alternative option previously discussed was to raise whether we cease the pursuit of legal action in a vote at the next general meeting. As a result, it may be useful to have Chair present for any constitutional queries. Many people not present at today's meeting; a deferral would be personally preferred given the importance of this issue.

TAB: Would prefer issue is resolved as soon as possible to avoid stress of unresolved action point persisting across several more meetings.

**Vote:** 5 votes for counter-motion, 0 against, 1 abstention.

**6. AOB**

TAB contacted QC presidents for joint event with them. Stephenson's DSU Representative was keen on idea to hold event at Howlands so QC students can see future college site. Support from Exec to run a joint formal. TAB to pursue organisation of joint formal with QC colleges to take place next year.

Meeting with SCR Secretary on Tuesday to organise joint event between SCR and GCR. Concerns that time is running short for organisation and SCR availability to help with organisation is limited.

Alexander Blair

GCR Secretary

23/01/2017