

Ustinov College GCR Exec Meeting

Minutes



Actions:

ALL who witnessed unacceptable behaviour at Burns Night formal to email Ian MacDonald with information.

AB to discuss with Webmaster about possibility of running formal ticket sales on website.

BN to organise buckets of beer for Superbowl event and advertise.

BN to check bar can be open until 2 a.m. on 2nd March for karaoke.

WG to replace padlock for sports shed.

LL to advertise Valentine's party and Inter-MCR Formal via GCR noticeboard and email.

TAB to advertise and encourage students to vote in DSU elections when voting opens.

TAB to post information about council consultation about letting boards in college group.

JF to upload document with suggested location of music room on Google Drive.

JF to raise possibility of using kegerator at SP bar at next SP meeting.

JF to chase up editing and posting of TH meeting online.

JF to organise restocking and reordering of food for vending machine.

JF to ask Entertainment Officer to pursue finding a stand-up comedian(s) for future event.

XM to talk to JF about setting up card payment for coke machine.

XM and KR to check outdoor stage contract for potential of taking company to small claims court.

XM to complete corrections of accounts.

XM to make tutorial video for use of the PayPal card machine.

XM to book karaoke for 2nd March.

YX to set up vote for destinations for the next GCR trip.

AH to ask DSU to come to college to run housing information session.

AH to ask Press Secretary to advertise stash order in newsletter and KR to email students.

AH to organise drinks in Library on Tuesday 21st February for livers out.

GC to establish rota for clearing up after formals.

JG to put up photos of committee members on GCR noticeboard.

JG to ask GP to advertise GCR roles available in the next round of elections.

JG to post doodle poll for next general committee meeting on GCR Committee Facebook group.

KR to query with college increase in frequency of porters being absent from reception and complain about being uncontactable during Burns Night Formal.

KR to check when accounts are due for submission to charities commission.

KR to upload GCR comment on SP planning permission to council.

KR to investigate if café will be open to public at SP.

18:15 pm, 30/01/17

1. Apologies: JF

Present: KR, JG, AB, TAB, AH, BN, YX, LL, WG, XM

2. Approval of minutes from last meeting.

Minutes from 16/1/17 and 23/1/17 both approved unanimously.

3. Matters arising from previous minutes.

ALL to edit GCR comment on SP planning permission on Google Drive.

Deadline passed but not submitted. KR to upload.

AB to discuss with Webmaster about possibility of running formal ticket sales on website.

AB contacted Webmaster who is now looking into this. PayPal plugin found and forwarded and forwarded to Webmaster. AB to persist and try and get online bookings ready for submissions to Inter-MCR formal on 2nd March.

TAB to pursue organisation of joint formal with QC colleges to take place next year.

No further actions needed until later in year.

4. Officer Reports:

a. Bar Steward [BN]

Superbowl event taking place on Sunday. BN to organise buckets of beer and advertise.

Issue with student being abusive to bar staff and other students on Burns Night formal. Any Executive Committee members who witnessed event to email Ian MacDonald with information about any unacceptable behaviour on the night.

Porter was not at reception during the Burns Night afterparty and was not answering emergency phone. One student hit head during this event and porter could not be contacted. KR to complain to college due to safety concerns arising from porter being uncontactable.

BN received requests for first aid training from a member of bar staff. BN to reiterate that administrating first aid is job of the porter and not bar committee members.

b. Clubs & Societies [WG]

WG to finalise plans for postgraduate-focussed societies' fair with Josephine Butler college.

Unfortunately did not occur due to lack of availability from student societies.

WG to replace padlock for sports shed, as existing padlock is severely damaged.

KR has privately reprimanded previous GCR president MOJ for leaving personal suitcase in sports shed.

c. Communications [LL]

Poster made for Valentine's party. Also advertised event through WeChat. Will upload posters to Dropbox and will publicise to students.

LL to advertise upcoming activities of Valentine's party and Inter-MCR Formal via GCR noticeboard and email.

d. DSU [TAB]

TAB to advertise DSU Postgraduate Officer on college group and KR to email advertisement to students.

TAB advertised role but not in time for KR to distribute in email. Reports indicate there are currently three applicants for Postgraduate Officer in the upcoming elections.

TAB to advertise and encourage students to vote in upcoming DSU elections when voting opens.

e. Welfare [TAB]

TAB now on DSU Welfare Committee mailing list in lieu of GCR Welfare Officer.

Student activities survey was posted which has now closed.

Councillors have begun a consultation regarding letting boards in the city. TAB to post further information in college group.

f. Facilities [JF]

JF to upload document with suggested location of music room on Google Drive.
Not completed. Deferred to next week.

JF to raise possibility of using kegerator at SP bar at next SP meeting.
SP meeting has not yet taken place. Action deferred.

JF to chase up editing and posting of TH meeting online.
JF has asked Webmaster to do this.

Vending machine was turned off and some expired food was found inside. JF to organise restocking and reordering of vending machine stocks.

XM to talk to JF about setting up card payment for coke machine.

g. Finance [XM]

XM and KR to check outdoor stage contract for potential of taking company to small claims court.

KR sent another strong email but have had no response. Will continue to pursue.

XM to complete corrections of accounts.

Meeting new accountant in two weeks' time. Using opportunity for new start of introducing more regulated way of displaying accounts now.

Presentation of GCR Accounts:

XM to present figures for weekly expenses at income at future exec meetings to avoid surprises at end of financial year.

Burns Night formal came within £200 budget.

PayPal sorted. PayPal information for card machine to be distributed amongst GCR committee members before next formal. XM to make tutorial video for use of the PayPal card machine.

KR to check when accounts are due for submission to charities commission.

h. International Officer [YX]

Want to run next trip in March, since February is likely to be cold.

YX to set up vote for destinations for the next GCR trip. Will arrange with a maximum of 4 options. LL to advertise vote via WeChat as well as by email and on Facebook.

i. Livers Out Rep [AH]

AH to ask DSU to come to college to run housing information session.

AH attempting to set up meeting to discuss this on Friday morning. Have given posters etc. Will ask DSU to tailor session towards postgraduate students.

Forwarded DSU information about letting boards to Facebook group.

Forwarded stash order information to college Facebook group. KR to advertise and AH to ask Press Secretary to put in newsletter.

AH to organise drinks in Library on Tuesday 21st February for livers out.

j. Social Secretary [GC]

JF to ask Entertainment Officer to pursue finding a stand-up comedian(s) for future event.

Not completed. Deferred to next week.

i. Karaoke Event [AB]

Positive response from Executive committee about running a karaoke event.

XM to book "Dusk 'til Dawn" for 2nd March. BN to check bar can be open until 2 am that night.

Advertisement on hold until event is confirmed with "Dusk 'til Dawn".

GC to establish rota for clearing up after formals.

k. Steering [JG]

JG to put up photos of committee members on GCR noticeboard.

JG promises photos will be put up this week.

Need to rearrange next general meeting due to GCP event. Rearranged for 16th Feb at 7pm. JG apologises that he will not be available on this date. KR and/or JF to chair.

JG to talk to GP to advertise GCR roles available in the next round of elections. Advertisement of Welfare Officer and Ball Secretary to be prioritised.

JG to post doodle poll for next general committee meeting on GCR Committee Facebook group.

I. University/College [KR]

KR to attempt to find volunteers who may assist with distribution of parcel list online.

No volunteers. Do not wish to give to Webmaster immediately as current workload on webmaster is high. Issue to be revisited in advance of next year, as it would be highly beneficial during transition year of the Ustinov move to SP.

KR to query with college increase in frequency of porters being absent from reception. Happening tomorrow.

KR to check planning for organisation of formals during transition year at next SP working group meeting.

College does not think business school is adequate space for formals despite planned renovations, which have yet to be started. College investigating cost of using space available at Marriott and Radisson hotels. If these locations were used, college may assist GCR with funding. KR noted that buses would likely be needed to transport people to/from formal. Concern also raised that holding formal at any location away from SP, including business school, may mean bar could be significantly less profitable as it would not take as much money in during formal events.

College supporting 11pm close of bar at SP, with a minimum of 6 and a maximum of 12 late openings until 2 a.m. each year. KR voiced GCR disapproval. GCR were not invited at meeting this was decided. KR to further express GCR displeasure to college and JG to email representatives of Sheraton Park Residents' Association to set up meeting with KR, JG, BN, AH and all others who wish to attend.

JG communicated to SB risk of bar becoming financially untenable in future due to downgrade. SB suggested they could provide financial support in this event but no commitment given.

Unknown if café will be open to public as mixed messages between college and UEC. KR to investigate.

SCR event postponed indefinitely due to lack of support from SCR in organisation.

5. Agenda Items:

a. **Cessation of Pursuit of Legal Action Regarding Sheraton Park [TAB]**

Motion: To cease the investigation of the possibility of legal action against the University with regard to SP move.

Proposer: Thom Addinall-Biddulph

TAB: Personally feel it would be counterproductive if we won legal case against the University. I believe it unlikely we have case. This risks antagonising the University who may exert power to cause additional problems in future. Would also make enemies of QC colleges. No other people were interested in giving time to pursue this last time this was raised.

Comments:

What do we think will be gained from legal action? There is no point if we expect to gain nothing.

TAB: I do not think we will stop the move now. If we were to, we would cause problems for QC colleges.

JG: Don't think we will gain nothing. Unlikely to stop move but there is the possibility of receiving financial compensation for students that have been mis-sold their student experience. We are unlikely to antagonise QC students as we won't stop the move.

Is it likely we have a chance to win this case?

JG: We won't know until we have a discussion with lawyer.

Is anyone else willing to take on the role of investigating legal action?

No members of the Executive committee willing. Noted that it is not expected that TAB continue with this if he no longer wishes to, as responsibility was voluntary.

Countermotion: To support TAB ceasing the investigation of legal action and defer the discussion as to whether the GCR should collectively cease investigating legal action until next week to give due consideration to topic.

Vote: Unanimous approval for countermotion.

6. AOB

a. **Minutes on committee group [BN]**

Motion: To distribute draft Executive Committee minutes on the GCR committee page, to allow GCR committee members not on the Executive committee to keep up to date with decisions.

Proposer: Beth Nelder

Questions:

What about material that is particularly sensitive, confidential, or contentious?

BN: I don't see why some things should be confidential. Information should be open to all committee members.

TAB: Draft minutes would not yet have been approved, and GCR committee members would be able to view it before a decision has been made as to whether sections should be redacted. Also risks starting debate on Executive committee decisions in comments from GCR committee members.

Countermotion [AB]: Delay discussion of this topic to next week.

If we have vote now why not vote on decision?

AB: Because this topic is contentious and discussion is being rushed due to time pressure. Not fair that opposing argument is not given equal hearing due to time pressure.

Vote:

For countermotion: 4

Against: 1

Abstaining: 2

Countermotion passed.

b. Apology Etiquette for Executive Committee Meetings [AB]

Reminder that people need to give apologies for Executive Committee meetings at least 24h in advance. 3 meetings without apologies is grounds for a vote of no confidence.

Alexander Blair

GCR Secretary

30/01/2017