

Ustinov College GCR Exec Meeting

Minutes



LL to create Facebook event for Summer Ball.

JF to investigate repair of speaker.

JF to organise filling of vending machine.

XM to follow up on closing of Americas society account with last known president.

KR to check whether we need to pay Michael Baker for Egg Day photography.

JG to check who will be in Durham and available to do office hours next week.

AH to organise drinks in Library for livers out.

JG to find out how many formal tickets are being given to college honours nominees.

KR to ask MR to create GCR Dropbox.

LL to create Facebook event for welcome back party.

18:15 pm, 10/04/17

1. Apologies: AB, JF, LL, YX

Present: TAB, WG, JG, AH, XM, BN, KR

2. Approval of minutes from last meeting.

Approved. Minutes from 13/03/17 have yet to be finalised.

3. Matters arising from previous minutes.

None.

4. Agenda Items:

a. Ustinov Choir at College Awards formal [WG]

Lack of capacity at DUBS is an issue if Choir want places for the meal. Decision on Choir is thus dependent on arrangements for formal tickets. Waiting to hear back from Sarah Prescott about this.

b. Easter film marathons [TAB]

Film marathons are happening over Easter: *Indiana Jones* on Good Friday, *Harry Potter* across Holy Saturday and Easter Sunday, Marvel films and ordinary film night on Easter Monday. TAB will purchase popcorn but nothing exceeding £50, and encourage anyone who so wishes to sell baked goods as happened last year.

5. Officer Reports:

a. Bar Steward [BN]

Nothing to report.

b. Clubs & Societies [WG]

WG to email pool team about moving one of our pool tables to Sheraton Park next year.

Done.

WG to start advertising awards formal to sports teams.

Done.

Nothing to report.

c. Communications [LL] [Apologies]

LL to advertise College Awards formal.

Done.

Created the Facebook page for Ustinov Awards Formal and Day Trip to Manchester.

LL to create Facebook event for Summer Ball.

d. DSU [TAB]

Reported concerns from GCR members regarding the conduct of the sabbatical elections to Mike Potter at the DSU. Nominations for DSU annual awards are now open: these include categories for outstanding contribution to college community, best college event, and best college club/society, as well as staff, student group, and community categories.

e. Welfare [TAB]

Welfare committee meeting taking place immediately after exec meeting to organise the first de-stress event and alcohol awareness campaign. Request again for puppies, grudgingly accepted by TAB who is more of a cat person.

f. Facilities [JF] [Apologies]

JF to investigate repair of speaker.

Not done.

Report from College Council meeting: the college is also worried about the demographic over weighted by business students so it's not just us. Part of the problem is that there will be a lot of beds to fill, and Business School students tend to apply earlier on in the cycle, so the college doesn't want to reject applications and send them to other colleges for fear of having a lot of empty beds. Steve Harman (the chair of the meeting, a university Council member) said that in the meeting in September where the plans to move Ustinov were agreed, it was decided that we would have a choice to shape our own community in our new College, and he is going to try and negotiate a freeze on applications until we can find a better system which will mean that we are not entirely filled up with Business School students next year.

There will be around 70 rooms at Sheraton Park with two people sharing one bathroom, which will come in at a lower rate than the studio flats. The college said they were previously unaware of this and it is good news as it means better access to the college at Sheraton Park. There were some limited responses to our document, although this meeting wasn't exactly aimed at responding to our document. Apparently UEC have agreed to provide £6,000 - £7,000 for event buses next year, and if it turns out that we need a regular shuttle bus (i.e. If we kick up a fuss about it) at the beginning of the year it is possible that they will put on a more

regular service. Glenn says he will look into students with shared bathroom flats paying the reduced rate at Sheraton Park, I directed him to Anthony Long's statement in the FAQs.

Nick Benbow has got UEC to agree to up to around £8000 for refunding of fixed GCR assets, depending on what is provided at the new site and what isn't. It is not itemised, which gives us room to adjust for individual items once we get some certainty on what is and isn't at Sheraton Park. NB suggests we sit down and tick items off once we get into the buildings.

Photos for the formal got emailed out to uv-info and there should be some photos for Facebook by the end of this weekend for Lyon to upload. KR has link to photos.

JF to organise filling of vending machine.

g. Finance [XM]

XM to discuss closing of Americas society accounts with last known president.

No further update. XM to follow up with Miranda Hines.

XM to empty PayPal account.

Done.

Emailed new accountant Bryan, who will then email old accountant to tell her we no longer require her services. Paid deposit for the summer BBQ stage and the attractions, and for the summer ball.

KR to check whether we need to pay Michael Baker for Egg Day photography.

GCR Accounts Update: £26,000 in current account.

h. International Officer [YX] [Apologies]

TAB to ask YX about coach booking for Manchester trip on new date of 30 April.

Done.

Coaches are booked but the company needs some time to issue the invoice (within 2 weeks), so I don't really know when to pay. I'll tell XM once they successfully issue the invoice. Another thing is that I contacted volunteers at Keenan House to sell tickets but they reply really slow. I'll push a little bit.

Tickets to go on sale for Manchester trip next week, so office hours will recommence next week. JG to check who will be in Durham and available to be in the office.

i. Livers Out Rep [AH]

AH to organise drinks in Library for livers out.

To be done after Easter Term starts.

Nothing to report.

j. Social Secretary [KR]

KR to remind Sarah Prescott to forward email from central governance regarding sharing of photos.

Done.

*JG to find out how many formal tickets are being given to college honours nominees.
Asked hospitality but waiting for response.*

*TAB to ask LGBT+ Network about special drinks for Pride party.
Done.*

*JG and BN to organise place names for Castle formal.
Done.*

*JG to email Sarah and Trudy about seating plan for Castle formal.
Done.*

Nothing to report. Next social event is welcome back party on 28 April.

KR to ask MR to create GCR Dropbox.

LL to create Facebook event for welcome back party.

k. Steering [JG]

Nothing to report.

l. University/College [KR]

JG to raise number of Sheraton Park late bar openings at college management meeting on Wednesday.

College said they changed late openings from twelve to six because of advice from the police, but did this without consulting us.

Planning permission for bar at Sheraton Park has been approved.

Received email from Glenn stating that at the start of Easter Term Owen Adams (PVC for Colleges & Student Experience) wants to come to Ustinov to take questions etc. about Sheraton Park. No date as of yet.

6. AOB

- a. AB has again requested his nametag be flipped the right way up. JG again states that he has no intention of doing this.
- b. TAB requests that he be prevented from ordering fried chicken in addition to pizza this week, by physical force if necessary.

Thom Addinall-Biddulph

Acting GCR Secretary

10/04/2017