

# Ustinov College GCR Exec Meeting

## Minutes



*LL to create Facebook event for Summer Ball.*

*JF to investigate repair of speaker in time for BBQ.*

*JF to organise tidy up of BBQ room.*

*XM to follow up on closing of Americas society account with last known president.*

*YX to call the coach company to chase up about Manchester trip invoice.*

*YX to post on GCR committee group about volunteers for trip.*

*AH to organise drinks in Library for livers out when Easter Term has started.*

*AH to ask about formal space at the Mount Oswald hub at planning meeting for new colleges.*

*KR to tell XM we are paying MB for Egg Day photography.*

*KR to ask MR to transfer old formal photos to GCR Dropbox.*

**18:15 pm, 17/04/17**

**1. Apologies:** AB, WG, LL, XM, BN

**Present:** TAB, JF, JG, AH, KR, YX

**2. Approval of minutes from last meeting.**

Approved. Still waiting on minutes from 13 March.

**3. Matters arising from previous minutes.**

None.

**4. Agenda Items:**

**a. Ustinov Choir at Summer Ball [WG]**

Choir had asked to perform at awards formal, which is complicated because of space at the Business School. College have suggested the choir instead perform at the summer ball. JF interested in having choir also perform at BBQ. To be discussed at social comm tomorrow with LC.

**b. Re-covering of pool tables [JG]**

YB messaged JG about re-covering and levelling pool tables, quoting £200 approximately for both tables. KR thinks this might be £200 each. JF suggests that we fix the mechanism on the broken table at the same time. JG proposes getting a quote first.

**Motion: to spend anything up to £500 on fixing the pool tables**

**Proposer: Jamie Graham**

Passed unanimously.

**5. Officer Reports:**

**a. Bar Steward [BN] [Apologies]**

Nothing to report.

**b. Clubs & Societies [WG] [Apologies]**

Met with Sarah Prescott on Wednesday to go over the college honours nominations (they're all done now), and discussed the choir performing at college honours. Was suggested that perhaps they'd like to perform at the summer ball instead, would like your opinions before offering this to them.

**c. Communications [LL] [Apologies]**

*LL to create Facebook event for Summer Ball.*

Not done, to be discussed at social comm tomorrow.

*LL to create Facebook event for welcome back party.*

Done.

Created the Facebook page for the Decade Party and sent email about upcoming recent events. Also did some advertisements for the Manchester Day Trip and Ustinov Live on WeChat public page.

**d. DSU [TAB]**

Nothing to report.

**e. Welfare [TAB]**

First de-stress events will take place in Week 3 of Easter Term, one in college and one in town for livers out. Puppies will be sought for a de-stress event in the summer during dissertation time. Pride party planning is underway. Alcohol awareness week will be w/c 5 June.

**f. Facilities [JF]**

*JF to investigate repair of speaker.*

Will be done by BBQ.

*JF to organise filling of vending machine.*

Done, but not by JF.

Nothing to report.

JF to organise tidy up of BBQ room.

**g. Finance [XM]**

*XM to follow up on closing of Americas society account with last known president.*

Not done.

Sent the contact to Bryan and will wait to see what he says.

*GCR Accounts Update: £26025.74*

**h. International Officer [YX]**

Booked coaches two weeks ago but no invoice received. May be partly because of bank holiday weekend. YX to call the company to chase this up. YX to post on GCR committee group about volunteers for trip.

**i. Livers Out Rep [AH]**

*AH to organise drinks in Library for livers out.*

To be organised when people are back for Easter Term.

Will be attending new college planning meeting at DSU on Thursday and Friday. AH to ask about formal space at the Mount Oswald hub since we're not being provided with any at Sheraton Park.

**j. Social Secretary [KR]**

*JG to find out how many formal tickets are being given to college honours nominees.*  
Done. Tickets will be reserved for the first night of sales for nominees and college is discounting £5.

Nothing to report.

**k. Steering [JG]**

*JG to check who will be in Durham and available to do office hours next week.*  
Done.

Nothing to report.

**l. University/College [KR]**

*KR to check whether we need to pay Michael Baker for Egg Day photography.*  
Done. We are paying MB. KR to tell XM about this.

*KR to ask MR to create GCR Dropbox.*  
Done.

KR to ask MR to transfer old formal photos to our Dropbox.

Emailed Glenn about date for Owen Adams' upcoming presentation to Ustinov students.

**6. AOB**

None.

Thom Addinall-Biddulph

Acting GCR Secretary

17/04/2017