

Ustinov College GCR Exec Meeting

Minutes



Actions:

ALL to clear out their respective drawers.

AB to also contact DB to request welfare notice in the newsletter.

AB to query use of running webcam for students to see available washers.

AB to investigate if Howland's gym net earns or loses money.

AB to contact XM to order more condoms.

AG to fill in booking form and email hospitality in order to book the proposed Bollywood night.

AH to request new sabbatical officers meet Ustinov students for an introduction.

AH to communicate information for payment procedure for trampolining event to committee.

JG to draft Ustinovian response article.

JG to chase KR for inset up Google Docs for survey.

JO to present estimated costs for Alnwick Castle trip.

MR to update GCR passwords.

MR to liaise with XM to translate information about new washer/dryer system into Chinese and post on WeChat.

MR to advertise trampolining event.

MR to contact JB regarding a potential event for pre-sessional students.

WG to set up session zero for Dungeons & Dragons.

WG to contact CDFHS for Green Move Out sale.

WG to post call for volunteers for induction week events such as Green Move Out sale and walking tours.

WG to bring first Executive Committee cake.

XM to fill vending machine.

XM and TAB to organise office tidy.

XM to forward AB Treasurer handover document.

18:00pm, 10/07/17

- 1. Apologies:** AS, TAB, AH, XM, MR
Present: JG, AB, TP, JO, WG

- 2. Approval of minutes from last meeting.**

Apologies from AB – last week's minutes have not yet been finalised.

3. Matters arising from previous minutes.

None.

4. Agenda Items:

a. Ustinovian Article [JG]

Concerns the GCR was unfairly portrayed in a recent edition of the Ustinovian. Concerns raised in article that there are too few social events organised that do not include alcohol. Noted that organisation of additional events highly difficult currently without the Social Secretary position filled.

Also concerns raised in article about lack of GCR response to poor behaviour at parties. Suggested that many students are unaware of complaints procedure and that it is college who are responsible for following up on reports of poor behaviour at the bar. The GCR Executive Committee notes that this information is already on display and is included in college induction. The GCR Committee shall endeavour to raise awareness of the complaints procedure in the upcoming induction week. The shall also be a welcome brunch for each block next year in which students can meet Brenda. AB to also contact DB to request welfare notice in the newsletter.

JG to draft response article.

5. Officer Reports:

a. Bar Steward [JG]

No updates.

b. Clubs & Societies [TP]

TP to check who tennis nets belong to.

Ongoing.

TD have requested captains and social secretaries of sports teams. TP to gather contact information at next Clubs and Societies fair.

c. Communications [MR] [Apologies]

MR to update GCR passwords.

Not yet done.

TAB to make MR admin of Ustinov GCR Facebook page.

Done.

TAB to remove ex-committee members from Facebook GCR groups.

Done.

MR to liaise with XM to translate information about new washer/dryer system into Chinese and post on WeChat.

Ongoing.

JG to forward information about show flat at SP.

College will first send out information email that GCR can subsequently distribute.

d. DSU [AH] [Apologies]

AH to request new sabbatical officers meet Ustinov students for an introduction.
Ongoing.

Request for volunteer to be on advertising material for DSU 'Consent Matters' campaign. No volunteers.

e. Livers Out [AH] [Apologies]

AH to post poll of times for trampolining event on committee group.
Done. Event set for 20th July. AH to communicate information for payment procedure to committee. MR to advertise trampolining event.

f. Welfare [TAB] [Apologies]

Request from TAB to order more condoms, as we now have no stocks left. AB to contact XM.

g. Facilities [XM] [Apologies]

XM to fill vending machine.
Not yet done.

XM and TAB to organise office tidy.
Not yet done.

ALL to clear out their respective drawers.
Not yet done.

XM to query Brian/Ian about 33% price increase for laundry.
JG has talked to Brian about price increase. Eco wash equivalent to old super wash.

AB to query use of running webcam for students to see available washers.

h. Finance [AB]

AB liaising with XM to transfer account access to AB and JG. Delayed due to unavailability of Secretary for required signatures. Email Treasurer account with any purchase requests, as this can be checked by both XM and AB.

Initial training with XM completed. XM to forward AB Treasurer handover document.

Request from TAB to find out if the GCR net gains or loses money from Howland's gym, given the cost of maintenance. AB to investigate.

Expenditure:
£10,653.10 to University for past formals.
£250 to Beamish Hall for 2018 Summer Ball deposit.

GCR Account: £12,478.68

Request for updates from next financial year for GCR to be expressed in terms of relative amount of money compared to last year. AB shall present account updates

in this format once account access has been transferred from XM.

i. Induction Officer [WG]

WG to set up session zero for Dungeons & Dragons.

Ongoing.

MR to contact JB regarding a potential event for pre-sessional students.

Not yet done.

WH to contact CDFHS for Green Move Out sale.

WH to post call for volunteers for induction week events such as Green Move Out sale and walking tours.

j. International Officer [JO]

Alnwick Castle priced at £20 per person for access to castle and grounds. JO to investigate group rate offers for castle and/or grounds for 50-100 people and present figures next week. Suggested to be held in the first two weeks of August.

k. Social Secretary [JG]

JG to book Beamish Hall for the 2018 Summer Ball.

Done.

AG to fill in booking form and email hospitality in order to book the proposed Bollywood night.

Ongoing.

JG to query inappropriate behaviour from Kebab Shack employee and poor training from member of hired bar staff.

Neither will be hired in future.

l. Steering [TAB] [Apologies]

JG to discuss with TAB amendments to standing orders.

Ongoing. Suggestion that committee roles that are non-Exec roles could be nominated on the night. Some other colleges do this successfully.

WG to submit form for Induction Officer email address.

Done.

General meeting on 27th July to be advertised this week via email and Facebook. Two candidates have displayed interest in running for Welfare Officer and one for Bar Steward.

m. University/College [JG]

JG to set up Google Docs for survey.

Ongoing. JG to chase KR.

Meeting with SPRA. Complaints that students can see into residents' bedrooms from kitchens. Developers hosted walkaround and thought this was not a problem. JG forwarded concerns to college.

Some GCR members will be invited to a handover barbecue. Details to follow.

Some complaints that Ian Macdonald posted some information NXRA group and not the SPRA group. All future messages will be posted to both.

Money that residents thought would be ringfenced for community centre. Team Durham President now believes that drainage issues have not been fully costed by the residents and will cost significantly more than the £30,000 in-kind contribution the University can afford. MUGA access thought now to be highly unlikely at SP.

6. AOB

a. Committee Cake [WG]

Request for committee member to bring cake to Executive Meetings. WG to bring first cake.

Alexander Blair

GCR Secretary

10/07/2017