



## Clubs & Societies Ratification Form

Please complete and hand in at the GCR office. It will be passed on to the Clubs & Societies Officer for review.

### Club / Society Details

Name:
Brief description:
Times & location of meetings / training:

### Society Committee

President:	
Name:	End of office date:
Email:	
Treasurer:	
Name:	End of office date:
Email:	
Secretary:	
Name:	End of office date:
Email:	

### Declaration

The aforementioned club or society agrees to abide by the Ustinov GCR regulations regarding the governance of clubs and societies.

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Full Description

Description for website, up to 300 words:

## Room Usage

Regular/current room bookings:

Requested room bookings (which rooms you would like to use and when):

## Attachments

Before handing in the hard copy of your ratification form, please scan it and send it together with the following attachments to [cs.ustinovgcr@durham.ac.uk](mailto:cs.ustinovgcr@durham.ac.uk).

- Constitution of your club / society (you can use the default constitution).
- Current list of members. Societies must have at least 5 members, at least 3 of which must have paid the GCR levy.
- List of assets (e.g. sports equipment) belonging to your society. Only applicable if you “inherit” anything from a society that existed before.