

Ustinov College GCR Exec Meeting

Minutes



Action Points from 02/04:

[AB to look into insuring our assets before the next trustees meeting.]

AB to look into sorting out online (ticket) payments.

JG to complete the forms for a GCR debit card.

JO to ask Colin for the flags to be put up in SP.

JO to advertise the Whitby trip.

NQ to create the inter-MCR event and send the information to JG, who will send it to the other MCR Presidents.

NQ to chase up the refundable deposit from the silent disco party.

[TP to organise photos of the sports teams – next term.]

TP to get in contact with Emma about connecting the gym machines to the network.

TP to sort out the sports and societies funding applications.

TP to contact Breakaway to get the broken mechanism fixed.

XM to talk to College about data protection.

18:30pm, 02/04/18

1. Apologies: TAB, XM, TP, MR, AH, FO, AB, JS

Present: JG, AS, JO, VU, NQ, CW

2. Approval of minutes from last meeting.

Minutes from 19/03: Not yet available.

Minutes from 26/03: Passed on the general aye.

3. Matters arising from previous minutes.

4. Agenda Items:

i. Inter-MCR Party Budget [NQ]

NQ to prepare a budget for the inter-MCR event for next week.

Proposal: *To pass a budget for up to £135 for a DJ for the Inter-MCR party to be held on 06/04.*

Questions:

Etienne confirmed that he's happy to DJ the party. NQ will check with him if he wants to DJ the whole party, if a playlist should be made for the first couple of hours.

Vote: Unanimous for, the budget passes.

5. Officer Reports:

a. Bar Steward [VU]

Both bars still exist, and are enjoying the Easter break. They will re-open on Tuesday 03/04.

b. Clubs & Societies [TP] [Apologies]

[TP to organise photos of sports teams – next term.]

TP to get in contact with Emma about connecting the gym machines to the network.
No update.

TP to sort out the sports and societies funding applications.

This will be done next week. Some teams want things for the start of next term as their season begins.

TP to contact Breakaway to get the broken mechanism fixed.

TP contacted Breakaway and is waiting for their response. AB has paid the previous invoice for the re-cushioning and re-clothing of the pool tables.

c. Communications [MR] [Apologies]

CW to send AS information about the Fish and Chips event to send an email out advertising it to Ustinovians.

This was done.

NQ to create the inter-MCR event and send the information to JG, who will send it to the other MCR Presidents.

This will happen today.

d. DSU [AH] [Apologies]

AH got sent a link for the Durham awards, which he will advertise. JG will email around the link to all students.

The NUS conference just happened, where they re-elect all the NUS Executive Committee. On day two there was a sit in, with several groups wanting to boycott the meeting. Universities paid money to send people to this conference, so it feels some of this was wasted due to this disruption. They were complaining about things on the agenda on day one that there was not time to discuss, but in doing this disrupted day two.

e. Facilities [XM] [Apologies]

XM to talk to College about data protection.

Lynsey has not replied to XM yet. She will follow up on her email this week. She seems to have been very busy this weekend.

XM to get in touch with Coke about moving the vending machine.

Coke have replied saying that we do not need to pay anything for the drinks machine to be moved; this is covered already. They need notice four weeks before the movement. XM was considering asking them if we could pay extra for them to move the vending machine too. It is decided they should be moved at the beginning of August, as generally it is quite quiet around then.

JO to ask Colin for the flags to be put up in SP.

The flags have not been put up yet. JO will chase this up soon.

CW has posted off the vending machine mechanism. CW sorted out a gift for him.

f. Finance [AB] [Apologies]

Figures from the treasurer:

*Balance on 19/03: **£57,278.93***

<i>BT Group PLC</i>	<i>-£356.75</i>
<i>Adobe Creative</i>	<i>-£25.28</i>
<i>Breakaway Pool</i>	<i>-£600.00</i>

*Carried forward (25/03): **£56,653.65***

[AB to look into insuring our assets before the next trustees meeting.]

[AB to look into sorting out online (ticket) payments.]

NQ to chase up the refundable deposit from the silent disco party.

Not heard anything back about it. NQ to follow up on this.

JG to forward the list of participants of the Bonfire Night formal to AB.

JG forwarded the list of participants of the Bonfire Night formal to AB.

The 2017/18 accounts have been fully categorised and summarised for information up to 23rd March.

AB received information about the two music licenses being merged into one next year – this is mainly information of interest for College as they are sorting the licencing.

The cheque for formals has been sent to Finance, but is yet to be processed.

AB to sort out the forms HSBC want regarding the GCR debit card for JG.

AB has signed the confirmation letter for JG to reapply for a debit card; the bank wanted a form that they already had again, along with an additional signature from JG on the cover letter. JG to complete the forms.

g. International Officer [JO]

JO will advertise the Whitby trip soon.

h. Livers Out [CW]

The Good Friday fish and chips event happened. There will be a Livers Out event at Whisky River on the 27th April.

i. Social

i. Social Secretary [NQ]

NQ to book out the bars for the World Cup games.

JG put in all the requests.

NQ to book all the remaining events that will be held this year in the College calendar.

This was done. College put one of the dates down incorrectly on the calendar.

The Middle Eastern Night only requires the bar be open until 00:00.

The first BAG meeting will be tomorrow at 18:00; the location is still to be decided.

ii. Ball Secretary [FO] [Apologies]

No updates.

j. Steering [TAB] [Apologies]

The meeting of the trustees will be on the 10th April. Last year's budget will be passed to be sent off to the accountant. The BBQ budget will have to be justified to them.

k. University/College [JG]

JG did a lot of work for SFAAG this week. This is the group that sets all fees, all scholarships and all accommodation pricing. Some things got shelved because Glenn was away. All of the course fees seem to be going up by 5%. They were going to put the Social Work course up by more than usual. After trying to cut it completely, they realised it is one of the top ranked Social Work courses in the UK so put fees up by around 6.7%. In the end, it was brought down to be in line with the rest of the courses. JG also got some wording changed for bench fees – students will now be warned in advance about what extra costs come with a course based off of an average spent by last year's cohort.

JG requests that any final suggestions for the GCR awards be forwarded to him ASAP. He will be sending out the information tonight.

I. Welfare [JS] [Apologies]

JS will start promoting the Welfare Forum to be held on Tuesday 23rd of April (DSU), and will nail down the details on the Pride Party. JS will also organise the puppy welfare event.

6. AOB

a. Away [AS]

AS will be away next week, so asks if someone else can do the minutes; AS to ask XM to do them.

Alastair Stewart

GCR Secretary

02/04/2018