

Ustinov College GCR Exec Meeting

Minutes



Action Points from 09/04:

AB to look into insuring our assets before the next trustees meeting.

AB to look into sorting out online (ticket) payments.

CW to set up an event on Facebook about livers out drinks and send the information to be put in the newsletter when the term starts.

JG to complete the forms for a GCR debit card.

JO to ask Colin for the flags to be put up in SP.

JO to advertise the Whitby trip.

MR to advertise the ball

MR to highlight GCR policy regarding surveys on the Ustinov 2017-18 Facebook group.

MR/AS to create a list of all the events that will happen in the rest of term and post it in the Facebook group.

MR to make an event for the College Awards formal.

MR to advertise the Welcome Back Party.

NQ to chase up the refundable deposit from the silent disco party.

NQ to come up with a budget for the Welcome Back Party.

TAB to book the AGM and advertise it and the elections by email.

TP to pick a day for photos to be taken of the Ustinov sports teams.

TP to follow up with Emma about connecting the gym machines to the network.

TP to forward the invoice to AB once Breakaway send it.

TP to find out how many tickets each sports team would like reserved for the awards formal.

XM to organise tuning the piano and find out about moving it from HF to SP.

18:30pm, 09/04/18

1. Apologies: AS, FO, MR, JS, NQ, JO

Present: VU, TP, AH, XM, AB, CW, TAB, JG

2. Approval of minutes from last meeting.

Minutes from 19/03: Not yet available.

Minutes from 02/04: Passed on the general aye.

3. Matters arising from previous minutes.

Nothing to discuss.

4. Agenda Items:

i. Advertisement of the AGM and Elections [TAB]

It is decided that the Committee need to think about a better way to motivate people to run for Executive positions in the run up to the AGM. It will be advertised that after the Executive Committee meeting on 21/05 Ustinov students can come and chat to the Committee about positions they are interested in running for. The deadline for nominations is 21/05, the AGM will be held on 31/05 and the voting will end on 04/06. TAB to book the AGM and advertise it by email.

5. Officer Reports:

a. Bar Steward [VU]

Both bars still exist! The inter-MCR party was a success. VU has booked Whisky River for a Livers Out event on 27/04. CW to set up an event on Facebook and send the information to be put in the newsletter when term starts again.

b. Clubs & Societies [TP]

TP to organise photos of sports teams

The photographer has been booked; TP to pick a day for the photos to be taken.

TP to get in contact with Emma about connecting the gym machines to the network.

No updates. TP is still waiting for Emma to get back to him.

TP to sort out the sports and societies funding applications.

This was done and all the information has been uploaded on the Google Drive.

TP to contact Breakaway to get the broken mechanism fixed.

The pool mechanism is sorted and the invoice should be on its way. TP to send the invoice to AB.

TP to find out how many tickets each team would like reserved for the GCR awards formal.

c. Communications [MR] [Apologies]

NQ to create the inter-MCR event and send the information to JG, who will send it to the other MCR Presidents.

This was done.

XM promoted Ustinov Live (to be held on Friday 13th April) through email and WeChat. AS will advertise again in a day or two reminding people it is on.

MR is to organise the Summer Ball asap. MR to highlight on the Ustinov 2017-18 group that surveys must be passed on to him first for approval, then they will be put in the newsletter. AS or MR to make a list of all of the events that will happen in the rest of term and post it in the group. MR to make an event for the College Awards formal.

d. DSU [AH]

AH highlights that nominations are open for the DSU awards.

e. Facilities [XM]

XM to talk to College about data protection.

Lynsey will have a meeting with XM on 19/04 after she finishes her data protection training. She will be away for two weeks from this week on.

JO to ask Colin for the flags to be put up in SP.

Still ongoing.

XM to organise tuning the piano and find out about moving it from HF to SP.

f. Finance [AB]

Figures from the treasurer:

Balance on 19/03: £56,653.65

<i>Payment for formals</i>	<i>-£13,759.32</i>
----------------------------	--------------------

Carried forward (25/03): £42,894.33

AB to look into insuring our assets before the next trustees meeting.

Still ongoing.

AB to look into sorting out online (ticket) payments.

Still ongoing.

NQ to chase up the refundable deposit from the silent disco party.

Still ongoing.

JG to complete the forms for a GCR debit card.

Still ongoing.

g. International Officer [JO]

JO to advertise the Whitby trip.

Not yet done.

h. Livers Out [CW]

Nobody came to brunch this Saturday (07/04).

i. Social

i. Social Secretary [NQ]

MR to advertise the Welcome Back party. NQ to come up with a budget for the party to be presented next week.

ii. Ball Secretary [FO] [Apologies]

No updates.

j. Steering [TAB]

TAB booked in all remaining Executive Committee meetings until handover. He emailed CIS regarding who is eligible to vote in our elections on the voting system, chasing up a concern from earlier in the year.

k. University/College [JG]

The first meeting of BAG (BBQ Action Group) was held last Tuesday. Jobs will be decided on first then a call for volunteers will be made. The group will meet fortnightly until close to the event.

JG is suggesting the GCR train people in consent, and run workshops. Around 30+ workshops would be needed. A few people will be required to do it; hopefully Lynsey and JS would be involved.

l. Welfare [JS] [Apologies]

Apologies from JS for not making many meetings recently – Mondays are proving to be a difficult day to make at the moment as he is ‘temporarily’ covering a maternity leave in a pharmacy every Monday, Wednesday and Thursday evening whilst the manager finds a suitable replacement for the rest of the maternity term. He is hoping this will be sorted soon.

6. AOB

- a. Thanks to XM from AS for doing the minutes this week!

Xiaoxiao Ma

GCR Vice President

09/04/2018