

Ustinov Referee Payments

Team: _____

Captain: _____

Date	Opponent	Amount paid / £	Referee signature

All payments listed above were conducted by the team captain.

All payments listed above were conducted by:

Name: _____

Position: _____

Signature of Payer (if not captain): _____

Signature of team captain:

Date:

Verification by C&S Officer:

Date:

How to use this sheet:

- Referee payments will only be reimbursed by the GCR if they were previously listed in an approved funding request.
- This sheet serves as “proof” for referee payments. When claiming back the money, please fill in a reimbursement form and attach this sheet.
- You can hand in this sheet at the GCR office whenever you want to. The table does not need to be full.
- All referee payments listed on one sheet must have been conducted by the same person. If someone else on your team pays a referee, please start a separate sheet.
- The team captain must sign the bottom of the sheet before handing it in at the GCR office.
- Once the sheet has been handed in, the Clubs & Societies Officer will double-check the listed match dates with the online fixtures and sign the sheet before passing it on to the Treasurer.
- Questions? Email cs.ustinovgcr@durham.ac.uk!