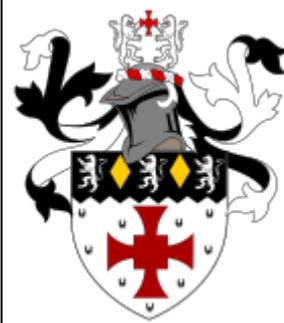


Ustinov College GCR Exec Meeting Minutes



18:00pm, 27/11/18

1. Apologies: PM, AMH

Present: SL, AS, JO, TP, AM, MR, EJ, VB, KL

2. Matters arising from previous minutes.

[AP] JO to get supplies for printer in GCR office. **Done.**

[AP] JO to get broken drum in music room fixed/replaced. **Ongoing.**

[AP] JO to get Observatory piano fixed. **Ongoing.**

[AP] VB to get in touch with Quentin regarding swimming pool. **VB has emailed but has not received a reply yet.**

[AP] TP to organise Trustees meeting. **Done.**

[AP] EJ to look into theatre trips/opportunities for a Livers Out event. **EJ has made a list of potential trips. Durham city Christmas festival is a good option, but could be too soon. Advertise heavily on Facebook/social media? Food and drink available. Can meet up and rendezvous at stalls by cathedral? VB will think about how to deal with tickets. Online system tends to work best. Can be advertised fairly informally on Facebook to invite people to meet by the Cathedral. Pantomime on 14th December in the Gala theatre would cost £17.05 each, beginning at 8pm and running until 10pm. Pencilled in as an event to be considered over Christmas after term has finished. Could do a trip to the botanic gardens or escape room any day of the week!**

[AP] SL to finish climate survey ASAP. **Done.**

3. Agenda Items:

- [VB] First Aid training for team captains. As reported in the group, for now Team Durham will only organise First Aid training for football, rugby, hockey, and netball team captains, with more potentially to come next term. Cost will be £10-11 per person. We have 3 football teams and 2 hockey teams: motion to pass a budget of up to £60 for First Aid training for one captain from each of these five teams. **EJ asks what's happening with the rest of the teams, VB doesn't know as yet. At most, to train all captains of all teams, it is unlikely to exceed £150. Passed unanimously.**
- [TP] Budget for kids party, Anna has got a rough draft of things for the party, and is likely to propose a budget of up to £300 which is composed of £150 for

presents for the kids and £150 for decorations and entertainment. *EJ asks if the decorations will be used for successive Christmas events. TP doubts it, as budgets can be passed/new decorations are possible. Passed unanimously. We also need a budget for Christmas decoration making – and a date! TP will get necessary info/agenda points for next week's Exec meeting. possibly next Thursday? Pencilled in for either the 5th or 6th December.*

4. AOB

Christmas formal is now sorted. Opens on Saturday 1st at 6pm, and all remaining tickets will go back up for sale on Tuesday. VB will cover some office hours on Saturday accordingly in order to check IDs. VB will draft an email regarding volunteers and send it to TP to check. AS will keep an eye on office hours/corresponding shifts so that Exec members are available to cover payments.

Several queries regarding getting a coach/mini bus to shuttle people to the Christmas formal at Aidan's. Can think about best strategy (walking/bus/etc) for next week and pass a budget/make a decision then. Agenda item for next week's exec meeting.

TP has been asked to organise a CMT exec lunch. Can put a poll on Facebook to figure out which day works best.

TP updates = levies might go back to an opt-out system next year, rather than current opt-in, which sounds promising. TP has helped revise SPRA constitution to readjust the number of votes allotted to flats/people etc., but this hasn't been passed yet.

Update from full committee meeting = TP encourages delegation of one or two key/specific things to sub-committees so that everyone has something to do. Encourages regular holding of sub-committee meetings to keep people engaged.

There are now plenty of keys now in the GCR office.

Silent disco is now officially on December 14th, but will be with a different DJ. We will leave solving this to the company rather than searching for one ourselves!

Levy payments should come through on December 1st.

JO has an update on the vending machine: Nigel will chase this up now. It will probably arrive by January.

Sam Littlewood

GCR Secretary

27/11/2018