

Ustinov College GCR General Meeting Minutes



7:00 p.m. 27/11/2018

1. Apologies:

2. Approval of Minutes from Last Meeting

Minutes from the GM held on 18/10. *Approved on a general aye.*

a. Issues Arising from Last Minutes

i. Results of Elections following Last Meeting

Following the last General Meeting, the roles listed below were filled:

| | |
|--------------------------------------|---------------------------------|
| Chairperson: | Alastair Stewart |
| Secretary: | Sam Littlewood |
| Social Secretary: | Si Shen |
| Deputy Social Secretary: | Tianniu Zhang |
| Assistant Treasurer: | Giuseppe Amatulli |
| Ball Secretary: | Ying Shang |
| D.U.C.K. Liaison Officer: | Sumien Deetlefs |
| Eco Representatives: | Xianliang Zhong & Anindo Mahmud |
| Ents Officer: | Benedetta Mura |
| Female Welfare Officer: | Bryony Rogers |
| GCP Liaison Officer: | Tianze Zhang |
| LGBT+ Representative: | Rowena Gutsell |
| Male Sports Representative: | Christos Vlahos |
| Press Secretary: | Phoebe Coles |
| Sheraton Park Representative: | Therese Seiringer |
| Tech Officer: | Georgios Dagkoulis |
| Student Trustee: | Alexander Hampton |

3. Q & A with Glenn McGregor

Thank you everybody. I've assembled a couple of slides to summarise where Ustinov currently is. It's our first full year in Sheraton, and on the whole we're developing a sense of affection for the new location already. We've secured the Observatory as extra space for the GCR to use, which is fantastic. I'm grateful to the GCR members who suggested utilising the space whilst the University were unsure of how to use the building. We've struggled with community space, but the café/bar social space seems to be beginning to work well after a few teething problems, and of course we'd be glad to hear any issues or worries you have. Formals are working out well so far this year: Hatfield was eye-opening, given the different approaches between colleges, and it's good to exchange cultures between colleges. 2381 students are currently in attendance at Ustinov, making us the largest college in the University.

I'd like to talk about the climate surveys being run across the University to see how people are feeling about their college and experiences, and how we are doing overall. These will be continuing into the early parts of the New Year before being submitted to the Vice-Chancellor of the University. All colleges are putting together their strategic plans for the next 3-5 years, Ustinov included. This includes our aspirations as a college, and what those aspirations are dependent upon, and also the identification of key priorities/self-evaluation/wider university contribution etc. We have 5 strategic priorities, as shared previously in an email to all Ustinovians prior to this General Meeting. They are not in order of importance, but it's important that we work to meet all of these goals. These five priorities are what we will be pursuing over the next three to five years. Thank you, and I'm happy to take any questions regarding the contents of the presentation.

Q: How can we go about building an alumni network? This is more difficult in Ustinov given the length of time students may spend here compared to an undergraduate degree/college, where dedicated officers (ordinarily recent students) operate.

A: It is often difficult to engage with alumni for these reasons, but we are taking a fresh look at how we can get in touch and stay in touch with alumni. Part of the Assistant Principal's job is to monitor alumni strategy. Our website hasn't been particularly engaging, so we will be launching new alumni pages early next year. I'm optimistic, and in time, if we follow the right path, we will get there. We have over 25,000 alumni, and the university operates through tiers of engagement with them, but this doesn't mean that we don't have some rebuilding work to do in terms of relationships with alumni, particularly in light of the recent move from Howlands to Sheraton. I think we're now starting to get things in place to address these issues. The approach we're taking is to build a mutually beneficial relationship; rather than focusing on monetary contributions, we want alumni to contribute in a range of ways, such as coming to talk in the college if they happen to be in Durham. Of course, we are happy for alumni to contribute to scholarship funds, but money is not our priority.

Q: Has the college considered organising London meetups?

A: The college is planning one right now! This will hopefully be in a pub or some other suitable location in London, including one college which is happy to host an event. We may begin with a small event in a pub and build on that in future.

Q: Potential for confusion of the GCP and GCR, if we begin expanding GCP externally won't this be confusing?

A: This would very much be Ustinov's GCP, intended to complement extant ones across the university. Indeed, the university as a whole is invested in the mantra of the GCP, so other colleges are learning from our model. There are various ways of engaging with the university given the nature of the programme, but a focus group on rebranding the GCP early in the next calendar year is a possibility. The content or purpose of the program could be revised.

Q: What metrics will you be using to gauge whether these priorities have been a success or failure?

A: There is a mix of qualitative and quantitative key performance indicators (KPIs) behind each of the five priorities which have been planned out. We do want to measure progress and how it is achieved in relation to these priorities, and given how long-term they could be (e.g. alumni) they cannot be achieved overnight. KPIs can be published and made available to the GCR, they are ambitious but in reality some of them are difficult to measure. When everything has been signed off then we will be happy to publicise it.

Q: Someone taking issue with the title of the survey, as it connotes energy usage and the environment rather than student experience. What can we do to address these instead?

A: Always an issue dealing with central services, we are in constant contact with them. We are conscious of some operational problems, and we do our best to try and raise this with central services. For example, we've been working on getting a printer since September, but some things within the university don't happen very quickly. However, we have a dedicated room in Neville's House for the printer, which will also have a desktop from which you can print directly. I apologise that this has taken so long, but please know that we are working on these things.

Q: What's going to happen with Keenan House regarding the second priority, given its distance?

A: I'm conscious that we need to reach out and host events with/for them. We are conscious of that and we'll certainly take that on board.

Q: In terms of alumni engagement, we don't necessarily expect huge donations, but what about things which are more careers-focused, such as organising a network to run employment-focused events? This could be a good way to involve alumni.

A: As part of the new alumni website we're launching opportunities for alumni to get involved in career mentoring. We are not yet in a position to go down the route of internships, and they don't work for Masters students; at the moment, it's a stretch too far, so we need to take baby steps first to begin heading in the right direction. We're hoping to engage with alumni sooner or later to help them contribute to the developmental agenda for the wider student body.

Q: Many students have been enquiring about study space in college: is it possible that in future we can get some better facilities?

A: Study space has always been an issue for us, as with our issues funding study space in the past at Howlands. The community room can be used, as well as the café and seminar room. At the moment I don't see a solution beyond that, so there is no immediate solution beyond what we are currently able to provide.

Q: With regard to the fourth priority, we already have lots of voluntary opportunities, so is the plan to increase the number of positions available (given that spreading the net too wide can make extant groups suffer)?

A: We already have some great voluntary bodies within college, but in time we could have strategic volunteering partnerships with volunteer/community organisations with whom we can build longstanding volunteering relationships. I want to take a more strategic approach so that we can get involved in the wider community.

Q: KPIs focus mostly on external things. However, previous promises and logistics haven't been addressed, so why are Ustinov's facilities not a priority?

A: This is a fair point, as these aspirations rely on some of these lacking facilities. No building to be thrown up for study space in the foreseeable future. Appeal of the college is diverse, although we are aware of and concerned by the lack of study space. We need to be honest with potential students about these limitations, and we have accordingly been reflecting on our marketing regarding this point. We need to be open about what we have and what we don't have, and to forefront this accordingly.

I'd like to thank the GCR for the work it does in college and for being the heart of the community here. As you might have heard, I've signed up as Principal until July 2024 so I'm very pleased to have the opportunity to work with the student body for another 5 years.

4. Reports from Officers

a. President [TP]

Hello. For the past few weeks and months since the last GM I've managed to delegate a lot of the responsibilities to our newly elected members and so I've focused on university/college matters. I have been attending JCR presidential meetings and I have another one soon so I can take some issues to those meetings; feel free to drop me an email about postgraduate issues. One thing from the meeting has been reports of racial abuse towards (mainly) international students. The university has no position on this and we are working to make them take one. Pincident has been brought back, as a way to anonymously report any instances of abuse, as these things are real issues and give us a way forward to help students. There's also the #rippedoff campaign, a large group protesting on Palace Green, I've been looking at concerns regarding accommodation and what we can do about that. Another responsibility is liaising with local residents, such as meeting to discuss the distribution of votes and changing the constitution, which will be discussed at an upcoming meeting. Agreed there should be one vote per house, one vote per flat. Porter availability is a concern we're very much aware of, and the problems posed by their absence, so we're really pushing that as something for the college to work towards. Matriculation photos have now been put up, and we'll hopefully expand the photo collection.

Q: Porter availability has been brought up in the past, as this could be a welfare issue, but there is a reluctance to spend money on two porters at all times?

A: We're not expecting two porters, just improving your ability to contact the porter on duty, such as a phone that can handle Wi-Fi calling and chaining a radio to the desk. The ideal solution isn't possible due to lack of willing and money. This is a key issue which we are working on.

Q: Could we find out how many other colleges have two porters per night at SocComm?

A: I can find this out, as I know others have a pager system. Might be interesting to see how this has been resolved in other colleges.

b. Treasurer [EJ]

Hi everyone. I don't have a lot to report, but if you've paid the GCR levy in the GCR office and online then I can offer reimbursements, just send me an email. We've been working on GCR membership cards, and at the last finance committee meeting it was agreed that this is a good idea. We're hoping to get around 500 cards at the moment, as this will make the process of identifying GCR members easier.

Q: Will the cards have a photo or be general?

A: They will not be personalised, will likely just have a photo of the college on it.

Q: How will they be distinguished?

A: The cards will have a signature strip on which student numbers can be written.

Q: Can't we just have a sticker to save money?

A: Good idea, but stickers could be taken and moved, so it's safer to have a card rather than a sticker.

Q: How much money is in the account at the moment and how is that compared to the budget?

A: I don't have the figures right now but can show you immediately after the meeting.

Q: At the previous General Meeting you raised the issue that not many people had paid the levy. Is this still an issue?

A: Yes it is. We have not had many cash payments so far, so we'll be chasing this up.

Q: Based on that, if the income is substantially different to what has been budgeted what will we do?

A: Answered by TP. We have the option of moving back to an opt-out system next year as there aren't actually any issues with GDPR. This year we've had less money but it's now more in line with previous years, exempting greater income last year.

Q: Substantially different situation to the past?

A: The budget has been written in line with these reduced numbers.

Q: The last budget passed before opt-out was scrapped but based on reduced numbers from being split across sites. It was never factored in that we'd move to an opt-in system.

A: Good point, we'll look at that but for now our finances are fine, it may just mean money from future social events may need to be moved around a bit accordingly. We are following the budget and not raising it, but we are aware that the projection thus needs to be changed for next year.

Q: Our financial situation is completely different, so if the expected income has changed then surely we need to pass a new budget?

A: Until we have all payments we are sticking to the budget passed by college, but we will make a new budget for next year. Very good point and something which will be discussed in a future exec meeting.

Q: If GCR membership is lower than normal, what is the GCR doing to motivate membership?

A: This is what the cards are for! One of the actions we took was to modify the cost of trips out to illustrate the benefits of being a GCR member, such as substantially cheaper coach tickets on the recent trip to York. A significant monetary benefit is a promotion in itself. An advantage of lack of people paying for GCR membership is the significant income from events such as these, but this could all change next year.

Q: Durham Students' Union is allegedly working towards sharing their online payment application system with college. Do we have any plans to build something like this?

A: This is being used for inter-MCR formals but they don't currently have enough staff members for this system to be used all the time unless popularity increases. However we can definitely use this in the future, such as for inter-MCR events.

c. Vice President [JO]

Hi guys, so as VP I'm in charge of facilities. Since the previous GM there's been some good stuff, like DVDs and board games. We've had a kids party for Halloween and another one for Xmas, so feel free to volunteer or come and join! Last Friday's karaoke went well and we have more events to come. Since the last GM the Observatory is also up and running, which is a great space to use. Thanks!

Q: We have a new vending machine, based on variable stock in previous years have we got a new system?

A: It'll be filled up on office hours, and we've been through to vary the stock, introducing things like protein bars. Not necessarily a new process, but hopefully we'll run it diligently.

d. Bar Steward [AMH]

Hi guys, the bar has been doing really well. We need to improve use of the mobile bar. We did a special mocktail for alcohol awareness week. No drinks on the pool table!

Q: When will we be getting mulled wine on the bar?

A: We have a bar meeting next week, so it'll be decided then.

Q: The GCR gets half of any profits which the bar makes: is there any possibility of a profit being made?

A: This is not likely at the moment!

Q: Will cocktails ever become permanent in the bar?

A: They are not currently popular, but we're open to suggestions.

Q: Mocktails have been successful at previous events, will we try those?

A: They haven't been popular in the past, but it's a possibility!

e. Clubs and Societies Officer [VB]

Ustinov is currently fourth to last on the College Points Table! Last year we ended up second to last, the years before always last, so this is quite amazing.

Partially this is because some of our teams have been competing really well (Women's Hockey, Men's Basketball, and Pool A are all unbeaten), partially because we just have more teams than last year. Our new teams are badminton, table tennis, tennis, and volleyball; the first two have already been playing very successfully. Just a week ago we also ratified a new society: Tang Soo Do, a Korean martial art!

As C&S Officer I'm also in charge of the gym. The gym membership system has continued to go very smoothly, and having a Sports Representative to help out with it has already been very useful too. Furthermore, I'm always happy to pass on students' requests for gym equipment to the Executive Committee, and we have purchased quite a few pieces over the last few months. A coat rack is going to arrive tomorrow!

As acting Webmaster, I have also been keeping the GCR website updated. It contains a lot of useful information now and can answer most of your GCR-related questions, such as who holds a specific Committee role, where to find all of our facilities, an up-to-date calendar of events, a list of all the DVDs that you can borrow, and so on. I have also revived the blog on the website by writing weekly Clubs and Societies updates. These contain all results and upcoming match dates, as well as reports from selected matches and photos of our clubs and societies. Our sports teams have been very cooperative with writing match reports – read them, they're very interesting! We're also going to put up a vote for the Observatory room name in the coming weeks.

Q: Any updates on the swimming pool?

A: No, not yet! I'm attempting to chase this up but there hasn't been a response so far.

Q: Could we source a lifeguard from within the college?

A: Possibly, but Quentin didn't seem happy about this prospect! After Xmas there should be some kind of plan at Durham School, but the current problem is that the lifeguard could drop out at any point due to shifts and pay, so we'd lose more sessions than we'd get.

Q: Assuming we still have the swimming pool slot, can't we just post in the various Facebook groups and pay a lifeguard for a couple of sessions before Christmas?

A: I haven't heard back about slots yet, so we can't commit to this!

Q: What about pursuing a choir director/lifeguard through other channels beyond social media?

A: College aren't doing a great job of this so far, but we're working on it.

f. Communications Officer [KL]

Hello everyone! We've been letting you guys know what's happening in college through social media and newsletters. The position of Press Secretary is now available, and we need one! In our Comms team we'll be getting t-shirts soon, and you will have the ability to email information to all Ustinovians. Ustinov is very international, so let us know if there are any events/holidays so that we can share them and exchange cultures.

g. DSU Liaison Officer [PM]

Hi everyone, I'm your DSU liaison officer. I've been attending events with the DSU to discuss policies and how we can influence them, details of which I've been emailing out to you (and sharing relevant information regarding things like the ripped off campaign). I've also attended the SU assembly and voted: I voted in favour of ratification of a new trustee, and voted against societies constitutions. NUS elections are taking place this week, so please remember to vote for your NUS delegates soon! Hustings are tonight, so you will be able to vote until 30th November. Second SU assembly is on the 4th December, so I will have more information regarding motions. Please feel free to email me any questions.

Q: What is the process/prospect of voting for delegates/a delegation from Ustinov?

A: I'll look into this.

h. International Officer [MR]

Hey guys, our last trip to York was successful. Good first trip out, I'm looking at what we can do next, particularly in December after term has ended for those students remaining in college, so that they may remain somewhat active during this quieter period of the year. Tours around the city and a small trip out are possible, but the next big trip will not be until January.

Q: Do we get a shortlist of locations for January trip?

A: Considering Bamburgh Castle and possibly a trip to Lindisfarne, also maybe Whitby. Other options are available! A small trip could be to Beamish or other local castles, based on attendance and interest level.

Q: Have you considered a late evening or night trip to nearby Darts competition?

A: I hadn't thought of that, email more details and I'll certainly look into it.

Q: Has there been any use or planned use of the National Trust membership?

A: That's why I'm looking at castles! They also have some Christmas events on which could be nice.

i. Livers Out Representative []

We are currently looking for one! EJ is looking at a list of local events we could do in the run-up to Xmas, probably a pantomime or similarly festive event.

j. (Acting) Social Secretary [TP]

We're currently aiming to put on all planned events, I've stepped in to keep an eye on them and make sure they run smoothly. The Social Committee has been heavily involved in setting up a Harry Potter movie marathon, and we're looking to do plenty of events over the Xmas period. Any questions or queries drop me an email. Formal sign-ups open this Saturday, so keep an eye on fb and emails!

Q: The Social Committee is open to all members of the GCR, but has not been advertised well previously. Could you advertise it better in the future?

A: Sure!

k. Welfare Representative [AM]

Hi everyone, we've had a few good welfare events this term so far like the breakfast, lunch, and alcohol awareness quiz. Hoping to do a community dog day sometime after Xmas. Welfare office hours weren't successful, so we're now doing welfare appointments, bookable through messages and email. Keep an eye on upcoming events!

Q: Could you introduce mocktails for alcohol awareness?

A: They didn't sell well at this quiz, but we'll consider it.

Q: Are we doing any clothing/food bank donations this Xmas?

A: Not at the moment, but it's something I'll look into.

Q: Last year there was a collection for period poverty, so is that something we could look into doing again?

A: Absolutely, I will raise this in the upcoming welfare committee meeting.

5. Agenda Items

No agenda items.

6. Hustings

a. Election Officer

Candidate: Zhongyu (Ingrid) Tong

Manifesto: *Since I applied for the gym card, friendly GCR officers impressed me a lot. I thought why not being part of them so I can know more people here.*

When I was an undergraduate, I was the activity department leader of a student association for 3 years. According to my understanding, some similarities exist between my role before and the election offer. The common goal is to make events successful. One of the keys is careful consideration and this is what I think I am good at.

Hust: Hello guys, I'm Ingrid, I'm a postgraduate here. In China we don't have Facebook so I often forget to check and miss GCR events from time to time, so getting involved with the committee will help me raise awareness. There are also

similarities between this role and positions which I have occupied in the past, which are detail-oriented roles, so I think this job fits me well.

Questions:

Q: if the online system goes down then we host a secret ballot, are you willing to help the Chairperson with that?

A: Yes, I'll be patient with that.

Q: One of your duties is to advertise positions and encourage people to run for positions, so how do you intend to do this?

A: According to my personal experience, I'll motivate friends and social networks/cooperate with other members of the committee to raise awareness and promote activities.

b. Female Sports Representative

Candidate: Kristine Kivle

Manifesto: *My name is Kristine, I am an international student from Norway doing my MSc in Defence, Development and Diplomacy. I would like to run as the Female Sports Representative because I enjoy sports. I am currently on Team Durham's Handball team and try to frequently use of the gym at Sheraton Park. I have already been involved in getting gym equipment as I messaged Vera about the weight scale and the new cable equipment. It would be nice to contribute and not only ask for help. I think the position would be a great way to get involved with the GCR as well as help other students have a good sports experience in college.*

Hust: I'm Kristine and I'm from Norway, I love sports and want to get involved in the GCR. I play handball for Team Durham, and have been pushing for several improvements in the gym, so thought I should start contributing something myself!

Questions:

Q: One of the focus points is to make the college aware of going to watch sports events, how would you advertise these?

A: By going in groups to watch things like the football game, so just to advertise it more, and maybe get teams/team members to come and give talks in the college.

c. Student Trustee

Candidate: Jamie Graham

Manifesto: *I'm Jamie Graham and I'm running to be a student trustee of the GCR. I've previously held the roles of Chairperson (2016-2017) and President (2017-2018) of the GCR, and through those roles have already spent two years as a trustee of the GCR, including one year as chair of the board of trustees.*

I'm running to be a trustee once again as the GCR faces a difficult year due to changing income streams and other uncertainties now we're fully in Sheraton Park. The GCR needs strong oversight from its trustees to ensure that these uncertainties do not adversely affect the GCR's capability to help future students. I have substantial experience working with the GCR's finances, I understand the constitutional requirements that the GCR committees must obey, and I have a

working knowledge of the relevant charity legislation relevant to the GCR. I believe my experience will be particularly useful for the GCR in the coming year, so please vote for me for student trustee!

Hust: I'm running to be student trustee, to help make sure that the GCR abides by its constitution and the standing orders. I've been in charge of these on the Executive Committee in the past, and thus have been a trustee in the past. I have a lot of knowledge on and understanding in this area, and the procedure of finances in relation to the Trustees Committee. We're also approaching the time when we need to update/rewrite the Constitution, and I think my experience makes me suitable to help with/monitor this process. Holding the GCR to account and asking questions, which I'm good at!

Questions:

Q: When do you graduate?

A: Technically in October. I am enrolled as a student for the entire upcoming year, but I will most likely be leaving in April. However, according to the Constitution I will not be an alumnus until after my tenure is over, so this won't be an issue.

d. Video Master

Candidate: Connor Armstrong

Manifesto: *Hello, I am Connor, a new Math-Phys PhD student and I'm running for Video Master to try and share some of my hobbies with the rest of Ustinov! I've had a love of films (and gaming) for ages and although I'm mainly a SciFi fan, I'm working hard to try and get through all those 'must watch' films everyone always talks about.*

I want to make sure everyone who is interested gets the chance to weigh in on the choice of films screened in the bar to make our film nights as interesting and varied as possible. I would also like to make our stock of DVDs more accessible, first by expanding the information available online and then by making it easier to browse with a better interface (rather than just a spreadsheet of film titles...).

I spent a couple of years during my undergrad on committee for a SciFi/Fantasy society. As well as running film screenings I also managed the society library and I'm hoping to put these skills to use in the Ustinov social calendar.

Hust: Hello, I'm Connor, I'm a new PhD student here. My main aim would be to broaden and diversify our film evenings, such as musicals, so I want to push as much variety as possible to pique interest. On top of that I'd like to rework the DVD library and modernise it beyond simply being a spreadsheet, maintaining a proper inventory, as well as keeping track of what gaming supplies we have. I'd like to continue screenings of Doctor Who, and could also screen TV series on film nights to help variety. Game tournaments could also be a nice idea.

Candidate: Matthew Roberts

Manifesto: *Not much to say, I'm enjoying running Film Nights, I'd like to continue doing that.*

Hust: I like putting on the movies and have been doing it for this year so far, and have done it in previous years in a role supporting the webmaster. I would be very

happy to continue in this role, but equally I'd be very happy to support Connor in this role.

Questions:

Q: Would you try to determine what films people want, and how?

Matthew: By talking to the people who attend are regulars, and find out what movies they'd like to see. Have varied it this week by using a poll to see what's on tonight and to gauge what people would like to see in future.

Connor: I agree, I'd mix real-life interaction with using social media to find out what people want to see. I'd hold voting earlier, even at the film night before, so that they can vote in advance and feel like they have a role in film nights.

Q: Because of UK laws we cannot say the name of the film when advertising it, how would you get around this restriction?

Connor: Online advertising can continue in the same style as previously, but use real titles in person.

Matthew: I'd continue to use cryptic posts and silhouettes in future, but I'd also try and find ways to promote the film and generate interest, potentially running polls to guess what the mystery movie is!

7. Dryburn Representative: Zsa-Zsa

Candidate and Hust: I'm Zsa-Zsa, fourth year economist. I was VP of the GCR last year so organised many events involving Dryburn. I know the people and their families and I'd love to get more involved with them and run more events for them.

Questions:

Q: Do you have to live in Dryburn in order to be Dryburn representative?

A: No!

Q: Because Dryburn is so far away, do you have any plans on how to engage with the people living there?

A: They have lots of events already, and my colleague is involved in these, so this would be a good place to start to boost engagement.

Q: We've usually just put on transport to bring Dryburn residents here, but is there anything else we can put on to attract them?

A: Putting on family friendly events would be a good route forward.

8. Press Secretary: Xinxin Yan

Candidate and Hust: Hey guys, I've run for this role before and I'd love to get this position. I have a wealth of previous experience and would like to communicate with staff and students. I use email and social media a lot in my work, so I think I'm experienced and suitable for this role.

Questions:

Q: For this position you need to write a weekly newsletter, so you'll have to ask the GCR committees to find what they want to include, is that okay?

A: Yes!

Q: Lots of effort goes into the newsletter, but it is often not well read. How can you boost readership?

A: Not sure, but there are plenty of ways to do this which I will explore!

Q: How will you include Peter Platypus as our mascot and promote him?

A: By using more advertisements on different social platforms, take more pictures, and generally making him more visible!

9. Web Master: Connor Armstrong

Candidate and Hust: There are many different aspects to the website so there's lot to keep an eye on the various constituent parts and keep them up to date.

Questions:

Q: One of the biggest challenges in the past has been establishing procedures which can be picked up by your successors. How can you make your work user-friendly?

A: I have some experience of this, and I'd be sure to clearly document what I've done so future web masters can follow easily.

Q: We've benefitted from Vera actively working on the website. Would you be happy to work with her and generate ideas on how to manage/improve the website?

A: Yes, I'd happily learn from her and share any necessary responsibilities to facilitate the overall process.

Q: If you get elected for both positions, would you do both?

A: I see no conflict in this, and I'd be happy to do both roles.

10. Any Other Business

N/A

Sam Littlewood

GCR Secretary

27/11/2018