

# Ustinov College GCR Exec Meeting

## AGENDA



18:30 pm, 04/12/19

### Collection of APs:

DM to report back from Ian about the BBQ plan. *Ongoing – see Report*

*DM to draft email to H&L and RR to approve.*

CA to look at a list of local places to visit on the website. *Ongoing*

CA will contact the people in the proposed observatory photos before they are printed. *Ongoing*

CA to fix bar steward email. *Ongoing – will work with AL to transfer to new Bar Steward*  
CA to move GCR books to the seminar room and look at promoting *along with making signs for all our minor facilities.* *Ongoing*

VB to show the ISO how to design form for future use. *Ongoing*

VB will look into a card machine this when we shop around for banks and speak to IndyComm for suggestions *Ongoing*

*VB to make “Save the Date” event for Burns Night Formal*

RR to coordinate possible new cricket club. *Ongoing*

RR to look into seeing our bar license *Ongoing*

*RR to get Sports officers to advertise gym cleaning. Sign on door and social media posts.*

Bar Steward to come up with a plan to remind students to clean up after themselves when eating in the bar. *Ongoing*

Bar Steward to organise a vote for the name of the new college drink. *Ongoing*

Bar Steward to ensure bar staff check IDs on access at future events. *Ongoing*

DM and VB will look into us being overcharged by college for formals last year and request a refund. *Ongoing*

*RS to speak to tennis (ex)president on reratification.*

*Jl to organise a social comm meeting to get this Epiphany event planning started.*

1. **Apologies: SH. RR present over VoIP.**
2. **Approval of minutes from last meeting.**
  - a. Approval of minutes from 20/11/19 [passed on the general aye]
  - b. Approval of minutes from 27/11/19 [passed on the general aye]
3. **Matters arising from previous minutes.**
  - a. **Results of Elections:**
    - i. Secretary: Rebecca Salthouse
    - ii. Social Secretary: James Ireland
    - iii. Bar Steward: Arabeth Lecuyer
    - iv. (non-exec) Sheraton Park Rep: Max Ratcliffe
  - b. DM to post links on Facebook to policy documents from other IndyComm colleges. *Done*  
DM to report back from Ian about the BBQ plan. *Ongoing – see Report*
  - c. CA to look for all the craft stuff we have for the kids party before we organise a meeting for volunteers. *Done*  
CA will find out the size for the Santa costume. *Done*  
CA to look at a list of local places to visit on the website. *Ongoing*  
CA to look into using the GCRs blu-ray DVD player in the Fisher Room. *Done*  
CA to speak to Martha about getting feedback from Dryburn residents.  
CA will contact the people in the proposed observatory photos before they are printed. *Ongoing*  
CA to fix bar steward email. *Ongoing – will work with AL to transfer to new Bar Steward*  
CA to move GCR books to the seminar room and look at promoting. *Ongoing*
  - d. AH will put out a call for volunteers for kids Christmas party. *Done*
  - e. SH will look into Alnwick Castle events and National Trust properties alongside other trips. *Done – see report*
  - f. VB will do a Tesco order for GM snacks. *Done*  
VB to show the ISO how to design form for future use. *Ongoing*  
VB will look into a card machine this when we shop around for banks and speak to IndyComm for suggestions *Ongoing*
  - g. RR to coordinate possible new cricket club. *Ongoing*  
RR to look into seeing our bar license *Ongoing*
  - h. Bar Steward to come up with a plan to remind students to clean up after themselves when eating in the bar. *Ongoing*  
Bar Steward to organise a vote for the name of the new college drink. *Ongoing*  
Bar Steward to ensure bar staff check IDs on access at future events. *Ongoing*
  - i. RR/VB will clarify with St Mary's college if we will have the bar after and the conference bar to buy wine before/during the formal. *Done*
  - j. DM and VB will look into us being overcharged by college for formals last year and request a refund. *Ongoing*

#### 4. Agenda Items:

##### a. Newcastle vs. Southampton Tickets [VB]:

Pay Newcastle for 5 tickets to the Southampton match on the upcoming weekend, £95 total, money already collected.

[passed, 8 votes]

##### b. Photographer for Christmas Formal [VB]:

We have 1 volunteer keen enough to reply very promptly (David Bernal). Has provided VB with examples of past work. We still need to look at negotiating payment.

*Proposal: pass up to £110 and aim to negotiate slightly lower. This is lower than Bryan Taylor (£126) as we do not know the photographer's quality as well.*

[Passed, 8 votes]

##### c. Online ticketing system for Burns Night Formal [VB]:

The Cuth's treasurer has reached out to recommend the online ticketing site FIXR to us, which they use to sell tickets to events. I had a meeting with a representative of the company on Tuesday to find out more.

FIXR is an online site that can be used to manage ticket sales. It is free for the organiser, but ticket buyers pay a small booking fee to the site. For a £12 ticket the booking fee is £0.80, for a £17 ticket it is £0.93.

The main benefit of an online ticket sale portal is that students don't need to visit Sheraton in person to pay for their tickets and don't need to bring cash. It could therefore be helpful for livers out.

The tickets that students buy through the system are sent to their email accounts and they can print them out or show them on their phones. The organisers would then need to download an app on their phones which they can use to scan the tickets to check that they are valid. These online tickets can also be transferred when one student decides that they can't make it anymore and wants to give their ticket to someone else.

Event organisers can add lots of details to the ticket description which the students will then have at hand, such as access times and location. FIXR also sends a list of attendee email addresses to the organisers ahead of the event so that they can contact them if needed.

It is possible to upload a list of all GCR member student numbers as "discount codes", so that GCR members can unlock the member price by using their student ID.

The lady from FIXR who I spoke to (Lucy Briggs) will also email more information to me. She said that it would also be possible to trial the system for an event if we would like to.

Personally, I think it would be interesting to give this system a try. With Sheraton being a bit difficult to reach for livers out, giving students the possibility to pay for tickets online could be quite useful! Additionally, payments for the Burns Night Formal are always a bit of a headache because the payment deadline is so close to the start of term. If we were to sell tickets for this formal online, students would be able to buy them even if they are still at home or travelling at the time. The Burns Night Formal is also a good option for trying this because we can't make a loss on it: the transitional fund covers the difference between what we pay and what we earn from ticket sales.

*We wouldn't easily be able to split tickets between online and offline, we would have to split amounts in advance. If we used this for more expensive events (eg Ball), booking fee would also go up.*

*To scope out potential issues with ticket splitting (and other things), the Burns night would be the best way to trial it. We would ideally want to get regular updates on how many are sold online and be able to change the online cap.*

*This wouldn't replace a card machine, that is a separate investigation (this would also have a surcharge).*

*We will continue to investigate these issues and decide if we should use it for Burns night at a later date.*

**d. Burns Formal Planning [DM]:**

Should we start planning who will be in charge and getting the speakers? (Traditionally 4 speakers: toast to lads (by a lass), toast to the lasses (by a lad), the immortal memory (a tribute to Burns) and the Haggis.

*We are still waiting on menu for the formal. Meeting on this won't be until January.*

*With this schedule, we should make a "Save the Date" event as this is close to 25th (Burns Night).*

*Alastair (Tech Officer) has organised this in the past and knows what is required, is happy to do this again.*

*AP: VB to make "Save the Date" event for Burns Night Formal*

**e. Tech Purchase for Ustinov Live/ Observatory [CA]:**

New Drum Heads:

I have been contacted by one of the drummers who use the kit in the observatory, advising that he drum heads on the toms are starting to get a little worn, the 10" and 12" in particular. Replacing all three tom heads together would keep a better sound balance and cost £40.10. I have been told that these should last at least three years so seems like a reasonable purchase to me?

Evans EC2 10, 12, 16 inch Rock Tom Pack – Clear (£40.10)

[https://www.amazon.co.uk/dp/B0036TGVE6/ref=cm\\_sw\\_r\\_em\\_apa\\_i\\_rmJ4DbSNPC570](https://www.amazon.co.uk/dp/B0036TGVE6/ref=cm_sw_r_em_apa_i_rmJ4DbSNPC570)

Evans TT10EC2S Edge Control 10-inch Tom Drum Head (£12.50)

[https://www.amazon.co.uk/dp/B002NA8ADY/ref=cm\\_sw\\_r\\_cp\\_apa\\_i\\_NrJ4Db8JJNXDC](https://www.amazon.co.uk/dp/B002NA8ADY/ref=cm_sw_r_cp_apa_i_NrJ4Db8JJNXDC)

Evans TT12EC2S Edge Control 12-inch Tom Drum Head (£13.60)

[https://www.amazon.co.uk/dp/B002NADW12/ref=cm\\_sw\\_r\\_cp\\_apa\\_i\\_btJ4DbGXSQQSQ](https://www.amazon.co.uk/dp/B002NADW12/ref=cm_sw_r_cp_apa_i_btJ4DbGXSQQSQ)

New XLR Cables:

After testing all our gear, we are running low on working XLRs of medium length. It was fine all the while we had small acts but now we have larger bands, we need more cables. Last time we used one of our monster 25m cables but this isn't ideal – it's best to use cables that are as close to the correct length as possible.

We would like: 3 x 10m cable (£8.27ea), 1 x 15m cable (£11.26). Total: £27.80

Proposal: To pass £80 (actual price £76.16)

*[passed, 7 votes and 1 abstention]*

**f. Vending Machine Order [CA]:**

Instant Noodles (Amazon): 40 @ 39.8p/ pack

[https://www.amazon.co.uk/Indo-Mie-Goreng-Noodles-80/dp/B00ZIVMLGW/ref=sr\\_1\\_5](https://www.amazon.co.uk/Indo-Mie-Goreng-Noodles-80/dp/B00ZIVMLGW/ref=sr_1_5)

Doritos: 32 Tangy Cheese, 32 Chilli Heatwave @ 54.4p/pack

Kinder Bueno White: 30 @ 74.4p/ bar

Cadbury Boost: 48 @ 58.5p/ bar

Cocoa Orange Nakd (Amazon): 18 @ 42.2p/ bar

Total Price: £109.04 for 200 items @ 54.52p/item

[passed, 8 votes]

**g. T-Shirt Purchase [CA]:**

Following the recent elections, I think now is a good time to buy the T-shirts for exec and committee members. Assuming the prices are the same as before, we would need 6 new exec T-shirts (£18ea) and

13 committee T-shirts (£10ea). This would total £340. Since these are unconfirmed, my proposal is to discuss if the designs and ballpark price is acceptable. I will get Alex to put a vote online for the exact price one I have it.

For those not present previously, exec will have burgundy polo shirts with embroidered name and crest on the front. The rest will be regular T-shirts with a crest and "GCR Committee" on the back, coloured by committee but with no other personalisation.

*If exec want a second T-shirt, they are welcome to pay for it themselves. We will wait until we hear back from Moette before proceeding further.*

**h. Tang Soo Do Ratification [RR]:**

The Tang Soo Do society has sent their ratification documents. They are on the Drive — this is a standard ratification.

[passed, 8 votes]

**i. Hair and Lifestyles Funding [RR]:**

The Hairstyle and Lifestyle Society requested funding in mid-November for a number of hair accessories from Claires and for a total amount of £41.30. For your full information, they claim 38 members. Following last week's executive committee meeting, I asked them for more details as to how they have been using GCR funds.

In making their case, they notably claimed that (please note what follows is only a direct report of their emails and most of it is direct quotes, my thoughts are below):

- the fact they regularly request hairpins is due to the fact that hairpins are consumables and a lot of them are used every year so that we should expect hairpins to appear regularly on funding requests. *It was noted that whilst reusable, hair pins do break esp. if used with ornate headpieces. This seems similar to tape, gumshields and similar that sports teams use and generally buy themselves rather than being GCR-funded. If this is a regular purchase it should be passed through the finance committee as with all other clubs and socs.*
- after more than one year use, they believe wigs need to be replaced but they say that they will try their best to reuse the items as much as possible.
- for storage: they claim that the existing assets are currently stored in Elvet Studio [*private accommodation near racecourse*] rather than the Observatory Hill area which they deem too far and inconvenient for photo shooting. Hanna notes that, having asked most students, they believe they are afraid of walking in the dark and would rather use the Elvet Studios common room to store their items — which they then bring out wherever they hold the

event. *Storing items on private premises is not desirable. To ensure we can distinguish between what I owned by members and by the soc. and to make sure things don't go missing. If the Observatory is too dark and damp, we should be able to find space in Sheraton.*

- regarding the ornamental dresses purchased with GCR funds in 2017 for the Chinese New Year formal: their President has noted that after using the dresses for their tutorials and photoshoots under the Durham weather, the metal parts of the costume that looks like jewellery broke into pieces and they deemed them to be too 'old' and shabby to be reused and threw them away to save storage space and because they were not A-grade quality. They apologize for this. They do note that these were very popular with international students who were then keen to get involved in hairstyle and lifestyle after seeing them and that they were used for tutorials in Sheraton Park, Earnest Place, the Botanical Garden... They add that they found it too much effort to wash these costumes. They note that as there is no Chinese New Year formal this year, they are not seeking funding for new dresses. They conclude that these costumes were of limited quality and that they are happy to provide links to online shops if the GCR wishes to purchase higher quality costumes that can then be kept at the Oriental Museum. *If the weather is causing damage to costumes, it seems reasonable to ask that the society refrain from holding photoshoots in these conditions. "Too much effort" is also not a reasonable excuse to throw kit away – private cleaning services are available.*
- they emphasize that their society is 'very active' offline but not as much online as some members are shy and unwilling to share their photos on social media. *If events were held in Sheraton or nearby, it might increase publicity. They should also generally be open to non-members. Using the members who are happy with photographs being published would be also a good way to improve this.*

My opinion as Clubs & Societies officer is that, to their credit, the £42 request for hair implements is not unreasonable having regards to their membership and the fact it is a society more open to international students — it is important that we cater to them as well as everyone else; and the H&L Society objectively plays a part in doing so. However, I believe the storage issue could be solved by storing items in Sheraton Park — they probably have members who do live there and can bring their property to their events. In such a case, the cupboard in the project room sounds like a good option — please discuss this and AP me if you agree this should be our solution going forward. However, I am rather bothered by the dresses issue: as we all know, assets purchased under GCR funding remain the legal property of the GCR and, at best, society members have a limited interest in the property. As a result, disposing of any GCR property was not a decision for society members to be made. If the dresses were no longer deemed good enough for shooting purposes, I would have also appreciated that they be donated to charity rather than disposed of — and that would have been a decision for us to make. This is a relevant factor when considering funding.

My questions are: do we want to hold a vote on this funding request? do we want to postpone the vote until next term or a meeting of the Finance Committee? do we want to take any further action or request for information?

*Funding request to go via finance committee as usual.*

*In the delay, we will give a list of requirements for the H&L society in order for funding request to be fulfilled: move assets to SP and look at other points here.*

*AP: DM to draft this and RR to approve.*

## 5. Officer Reports:

### a. Bar [AL]

*College cocktail: AL and JI have had some name ideas. Should we try them out and get them to vote on names/ drinks?*

*It was requested that any potential suggestions have a virgin version (mocktail) to appeal to non-drinkers.*

*Cleaning: It was advised that using signs to indicate where plates/ glasses should go (esp. out of hours) then people will hopefully get the message. If this does not improve things then we can advertise actively in newsletter etc.*

*ID checking will also be looked at before the next party. We now have some stamps to stamp hands to show who has been checked.*

### b. Clubs & Societies [RR]

- Clubs: by now, tang soo do should be re-ratified. I am waiting for the gaming society to send their documents — which should happen fairly soon as they got in touch; and the squash society to do the same — they will meet early in the next term to fulfil formalities. The tennis club has still not replied to my fifth and last email asking them not for ratification forms but for some update on their activities — I believe this is not acceptable from their President to ignore GCR emails for a full two months and the Clubs & Societies Regulations give me full discretion to disaffiliate a society that fails to re-ratify when required to do so. The Clubs & Societies Regulation do not allow me to destitute a president. However, unless I hear any potent objections to this, I will move to disaffiliate the tennis club and seek to have it re-created with interested members and, hopefully, a more responsive committee. I might put this to an executive vote when I return if you deem it better and I am open to discussion.

*The active tennis players are currently busy, that doesn't excuse them from not replying to emails.*

*AP: RS to speak to tennis (ex)president on this.*

- Swimming: Dave has got back to me asking that I leave this with him until next term — the numbers accessing swimming were significantly less last year so they need to check budget available to support as well as the system we will need to use at Freemans Quay. He will get back to me once that's sorted.
- Team Durham: I met with Team Durham and all the other college sports officers last Thursday. We discussed the Loughborough Varsity — it is in the planning stage and they're hoping to get substantial interest from students. The York varsity timetable should come out shortly but hasn't changed much: they will be creating a Spectators Hub and developing social media communication to get people more interested. I am still unclear on whether we actually have anyone entered into this. The Festival of Sports will also take place either on June 6th or June 7th, the weekend after exams are finished, and it will most likely be held at the Durham Rugby Club. This year, they want to make this not just a festival of sports but a festival of sports and music, using music to engage people with sustainability and the climate crisis. It may even be renamed Durfest. However, my feeling is that we're sort of stuck between the Durfest people who basically want a real student festival and the Team Durham people who insist it's still about sports. is hoping to have students (i.e. the Clubs & Sports officers) on some of the planning meetings — to what extent I help is yet to be determined.

- Facilities: I asked teams that use the Durham School or Durham High School whether they wished to use facilities during the Christmas vacation, as both schools are closed from December 13th to January 6th. Save for frisbee, no one replied and I am thus working under the assumption that no one requires alternative arrangements over the vacation for Christmas.

*The college gym will be closed tomorrow from 8:30-10:30am for a deep clean. AP: RR to get Sports officers to advertise. Sign on door and social media posts.*

#### **c. Communications [CA]**

Nothing to report

#### **d. DSU [AH]**

Will be attending Assembly on Tuesday but was unable to attend the impromptu SU rep meeting on Monday. I noted some of the key topics that will hopefully be discussed in my report at the GM on Saturday. I will be able to give an update of any pressing issues raised during Wednesday's meeting, all others will be raised at next weeks meeting. NSU delegate voting has now closed, the successful candidates are Caitlin Guibout, Augustine Ihm, Ewan Swift and Sam Johnson Audini.

*SU assembly yesterday. Some notes: study space will be made available for postgrads after move of CS and maths around the science site. Lecture recording to be adjusted to ensure it is clear when recording is on. There will be investigations/ focus groups looking at conditions to students with children. We will put them in touch with out Dryburn tutors. There were also 2 other votes which passed: one labelling DU as a disablist institution and another to prevent DSU from advertising exoensive private accommodation during the Michelmas term.*

#### **e. Facilities [CA]**

Yesterday I helped Colin mount the BBQ pictures, T-shirts and other items in the Observatory. Over the next few weeks/ Christmas I will look at designing posters and other things to continue filling the walls. We're going to get a shelf large enough for the projector and a DVD player/ laptop, I'll just need to look at sound/ speakers to go with that setup.

On the allotment, we cannot have a Greenhouse (or possible fruit cages) at the Observatory site due to the listed status. We have been told a veg plot and compost heap are fine, subject to a radar survey. Fiona and I are waiting to hear back on that with the aim to break ground ASAP before it freezes. As a workaround, Ian has suggested the site down the West end of Neville for a Greenhouse (and maybe fruit trees too). We are worried this might be a little shady but other than that seems a good spot.

#### **f. Finance [VB]:**

Some issues arose during formal ticket sales, working on fixing them and sent a stern reminder to committee members. All committee members on office hours on the two days where all those issues arose need to be re-trained in cash handling.

Figures:

Balance Brought Forward (25/11/19) £26,793.35

Durham Uni (Composition fee part 1) (26/11/19) +£4,862.33

Ale Guillen (Volleyball balls) (02/12/19) -£83.97

Bryony Rogers (Welfare supplies) (02/12/19) -£52.99  
Vera Bieber (GCR Adobe) (02/12/19) -£24.96  
Vera Bieber (GCR Netflix) (02/12/19) -£8.99  
Bryony Rogers (Mental Health Week) (02/12/19) -£20.30  
Balance Carried Forward (02/12/19) £31,464.47

#### **g. International Officer [SH]**

Thank you, Vera, for all the help with the York trip. I have not been keeping entirely well and a lot of deadlines are piling up. Hence, I have been partially missing in action. I apologize. I am hopeful things will calm down in Spring. York was a success.

I should bring to attention that on the ISO email, I have now received an Invoice and a Statement for the York Trip. I assume this is because we are yet to pay them and this would need to be passed first? *This was already passed, forward to VB to be paid.*

I have now held 1 ISO session per month. Things are going steady. In general people seem to feel quite pleased with Ustinov. They are particularly happy with all the events taking place. However, 3 things were revealed to me during my last few sessions:

A lot of students still don't recognize the distinction between college and GCR and often confuse their activities.

While students figured out a language exchange system among themselves, some still feel the need for an English 'tutor' that they're even willing to pay and are asking if I can help them search for one or alternatively if the college provides any services of the sort. Perhaps we could think about arranging a language or spoken skills sessions? I am not sure how to address this matter beyond telling them that this does not fall under our purview.

A lot of international students are staying back over Christmas break. This includes livers out and dryburn. They were wondering whether we would have events as frequently over December. I told them that we do have a number of events coming up over the next few days and during the break, while it might not be as frequent, we could potentially still do events either formally or informally. One such idea would be if we did a quick brunch thing on a day or perhaps game night? We could ask the board game society to host a gaming session for the students to come in so that they don't end up being alone over the holidays. *On a related note, some of the GCR games in the bar have gone missing recently. AP: CA to makes signs and promote the returning of board games.*

I have stopped pursuing Alnwick/Raby castle for now. Will be addressing that in January. However, I received a quotation for a trip to Nottingham to visit Wollaton Castle (Wayne Manor) on or about the 15th of Jan. The coach has 50 seats and would leave at 10:30 and return at 19:00. The total cost of the coach would be GBP 675. The quotation reference Number is 19481. *When would ticket sales for this date be... this is very close to the start of term making ticket sales problematic. A train to this location is not really feasible but this is a long/ expensive coach. We would have to pass this along to members which might put them off and the journey time may not be suitable for families. It also isn't an NT property? So would also need to pay entry.*

*To be discussed further to see if we could make this workable.*

Please give me your thoughts. I figured this would be a nicer trip than Edinburgh (which was a logistical nightmare to plan).

Alnwick and Raby castle are two things we can keep in the back of our cupboard and bring out when we're pressed for time.

I look forward to setting up a date with the welfare team and the president to do drop in sessions with dryburn and livers out.

Addendum [VB]:

York trip was a success, we brought everyone back that we took there! I had a few complaints about the early return time beforehand but in the end everybody was glad to get out of the cold again, I think. Lots of students came back with bulky shopping bags, so it looks like they had a good time!

#### **h. Livers Out Rep []**

#### **i. Social [RR]**

- Formal sales: at the time of writing (Wednesday morning, 10:06:45), 124 people have bought their formal ticket — although that number will depend on ticket sales being clarified as some people who paid are not marked as having done so and the ticketing is generally fucked. It would be good to try to send an email to remind the 32 people who have reserved but not paid that they can pay tonight and on Thursday; and try to push sales one last time before Thursday evening. As the chef wants numbers and dietary requirements before Friday morning, tickets sales will close on Thursday, 8pm — when the office closes.
- Epiphany Term card: can we plan to have an idea of the next term card by some certain date and then get posters printed for the Bar? It would be good to advertise some of the big events during the term and add some colour to this sad empty wall; I'm happy to work on the graphics following the same base as the Christmas formal one with some changes

*We need to have a social comm meeting on this before term ends anyway. We could then work on graphics over the break to order posters for January. Designs to be discussed as we progress.*

*AP: JI to organise a social comm meeting to get this started.*

#### **j. Steering [AH]**

The GM happened! We've had several candidates run for a variety of Exec and Committee positions which is great. Online voting is now available and closes Wednesday at 1 pm. Hopefully, any elected Exec officers will be able to come to Wednesday's meeting.

#### **k. University/College [DM]**

University Matters

On Sunday I had a meeting with the Vice-Chancellor and other MCR presidents, we raised the problems of the increment on the price of the PGT fees, the problems of having a lot of master students and a lack of Ph.D. which leave all common rooms without people to run for positions and continue running the activities. We ask also to have more clarity on how University is spending the money. University is planning to have at the end 21 Colleges, with this in mind we have asked to be considered the space for postgrads. Another project that University is working on is on Leazes road, there is going to be a bike lane and space for students to walk.

*Team Durham are going to start asking for the teams and societies who pay for referees to use a specific form for these requests. This might also involve sorting a system to allow money to be tracked and allocated more clearly.*

*Proposal by JCRs to get an ATM around the 'hill' area since there is not one nearby. This is a work in progress. BPR #2: catering, housekeepers and porters. Uni is aiming to centralise things. There are*

*also proposals to expand the remit of the porters. DM to keep us/ Ustinovians informed as these develop.*

*Dm also keeping track of development for The Hub – we will need to use it for sports practices and formals next year so should be involved in the planning process.*

#### College Matters

Got an email from Trudie, asking Radisson to have a meeting at the beginning of the year for our next formal, I have asked to have this meeting before the 8th of January.

#### GCR Matters

On Thursday we have the PACT meeting and police have suggested that if we had another incident we have to call the police to report the incident and we are allowed to take photos/videos of the aggressors if we are in a public space, I will try to share this info with the help of Bryony.

*Working with SPRA, we now have access to a co-wheels car. SPRA are also looking into various issues surrounding the community room and parking.*

#### **I. Welfare [BR]**

I am organising a trip with Jess to go to visit a women's shelter near Bishop Auckland that we want to collect toiletries to donate to. *This will use the co-wheels car and will be on Friday 13<sup>th</sup>.* I will speak to our new bar steward after the election if they are elected about the ask for Angela campaign for the bar.

#### 6. AOB

##### **a. Extra Roles of new exec [CA]:**

To continue as before. AL and JI to decide whether to stay in their regular committee roles as well as their new positions.

Connor Armstrong

Acting GCR Secretary

04/12/2019