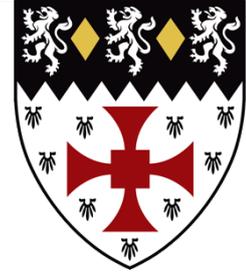


Ustinov College GCR Exec Meeting

MINUTES



18:30 pm, 08/01/20

1. **Apologies: AH, AL, JI**
2. **Approval of minutes from last meeting.**
 - a. Approval of minutes from the 18/12/19 – *carry forward to next meeting.*
3. **Matters arising from previous minutes.**
 - a. DM to tell JI we have a bagpiper arranged by college for Burns Night formal. *Done*
 - b. AH to ask for volunteers to sell Burns Night Formal tickets at Dryburn. *Done*
AH to make a new poll for available office hours next term. *Done*
 - c. CA to look at a list of local places to visit on the website. *Ongoing*
CA will contact the people in the proposed observatory photos before they are printed. *Ongoing*
CA to move GCR books to the seminar room and look at promoting. *Ongoing*
CA to make signs and promote the returning of board games. *Ongoing*
CA to chase Moette about committee t-shirts. *Done - see report*
 - d. VB to show the ISO how to design form for future use. *Ongoing*
VB will look into a card machine this when we shop around for banks and speak to IndyComm for suggestions. *Ongoing*
 - e. RR to coordinate possible new cricket club. *Done – not enough interest*
RR to look into seeing our bar license. *Ongoing*
RR to prepare clubs & societies poster for January joiners. *Ongoing*
 - f. AL to come up with a plan to remind students to clean up after themselves when eating in the bar. *Ongoing*
AL to organise a vote for the name of the new college drink. *Ongoing*
AL to ensure bar staff check IDs on access at future events. *Ongoing*
 - g. JI to plan Epiphany Term card with RR. *Done*
JI to talk to Joe and Lennie from GCP performance strand about a joint event of Jazz, Wine and Cheese. *Ongoing – see report*
 - h. DM and VB will look into us being overcharged by college for formals last year and request a refund. *Ongoing*
DM to draft email to Hairstyle and Lifestyle Society about funding and RR to approve. *Ongoing*

4. Agenda Items:

a. Burns Night Formal [VB]

Hoping to have some more clarity about speakers by the time of the meeting, will let you all know. Do we want whiskey again? Anything else that needs to be sorted? *We have speakers for the formal and will be arranging free tickets for them. Diana will include in her speech what Burns Night is and will explain the speeches. Whiskey will be included on the table for everyone. The Ceilidh should start at 9 but may be ambitious after the meal. The first coach back will be advertised as 9:30 but will leave at 9:45 to allow time for people to queue at the cloakroom. Coaches will also stop off at Dryburn. Vera will set up the tickets 50:50 for buying online and in person and can always change this if one sells quicker than the other.*

AP: CA to get a quote from Durham City Coaches for the Burns Night formal.

b. Summer BBQ [VB]

Alastair asked if we should ask the tech guy we hired for the last Summer BBQ if he is free to do the one this year again? He said the guy was good and gives us a good price, might be worth asking him early in advance.

Sunday 12th and 19th are the options for the BBQ at Van Mildert as there were licensing issues with Ushaw. Alex wants to pass the date in the general meeting, even though weekdays are not an option now as committee members will need to be free to help out. We could ask for a quote from the tech guy for the potential date that is pencilled in and can confirm the date with him once it has been decided.

AP: DM to speak to Alastair about getting a quote for the tech guy.

AP: AH to arrange a date for the next GM.

c. Chinese New Year [BR]

We have some ideas for an event on the 25th January, such as a food truck at College with Chinese food. James and Diana are trying to contact people to get involved and help plan the event. It may be an idea to open the bar late so people can come and bring their own food as the Chinese New Year is a time for everyone to cook together and celebrate.

AP: DM to message AL to check with college if you can bring your own food to the bar.

5. Officer Reports:

a. Bar [AL] Apologies

The bar will be showing the new Love Island, which we have made some cocktails for. We have also made some themed cocktails for St Patrick's Day and Valentine's Day.

AP: AL to advertise the themed cocktails.

b. Clubs & Societies [RR]

Societies Update: Team Durham asked whether we wanted a cricket club to compete but as only 4 people filled in the poll with interest, I'm afraid cricket is unlikely to happen this year. The funding call is ongoing. *There will be a finance committee meeting soon to decide on funding.*

Facilities: Not much to report. Sports facilities (the Durham School and High School for Girls) have reopened and our teams' training have resumed. I will take this opportunity to ask squash to officially get ratified now before confirming training slots for next term.

c. Communications [RR]

Please give feedback on graphics and for the ones who haven't. It would be good to

have a few posters printed for the big empty wall in the Bar to look slightly less sad and to advertise ahead. It would also be good to be able to get the Term Card out as soon as the official term begins next Monday!

d. DSU [AH] Apologies

Nothing to report.

e. Facilities [CA]

I've had an email from Moette about the next Stash order. The suggested portal dates are from Monday 13th to Tuesday 28th. I would like to reply and confirm these and see about getting our committee order to arrive sooner (but with next stash at latest).

f. Finance [VB]

Figures:

Balance Brought Forward (17/12/19) £44,972.13

Brian Taylor (Christmas family party photography) (19/12/19) -£146.50

BT Group (23/12/19) -£383.96

Alberto Rosales (Basketball equipment / refs) (26/12/19) -£254.96

Connor Armstrong (VM Dec Amazon) (26/12/19) -£23.50

Connor Armstrong (Tech equipment) (26/12/19) -£76.13

Connor Armstrong (Observatory kitchen) (26/12/19) -£1.45

David Bernal (Christmas Formal photography) (08/01/20) -£75.00

Vera Bieber (GCR Adobe) (08/01/20) -£24.96

Vera Bieber (GCR Netflix) (08/01/20) -£8.99

Balance Carried Forward (08/01/20) £43,976.68

g. International Officer [SH]

Waiting to hear back from Durham City Coaches about Whitby so an event can be organised. This would be a better trip in third term with (potentially) better weather. Also looking in to a trip to Alnwick for early February. Once we have a quote for the coach price this could be put forward in the next meeting. There was also a suggestion about combining a Ustinov Live event with the GCP, such as an open mic night showcasing different languages and cultures. This may be difficult time wise to work into a Ustinov Live event but is an event that could definitely happen in the future – Connor can also help plan this. Put out a survey to ask what countries everyone is from to include flags in the bar. Some Japanese students have also showed an interest in having an event where they can do origami.

h. Livers Out Rep []

i. Social [JI] Apologies

I am still waiting to hear back from Cuths and Hatfield regarding their availability for us to storm their defences on St Patricks Day. Castle have replied with an 'unsure' but are in the process of figuring it out. Chads have stated that whilst their bar will be busy on the 17th, they see no major issue with us attending, provided we all have our campus cards.

Lennie is currently planning a joint GCP Jazz/Wine/Cheese evening. Will follow this up ASAP.

AP: CA to see what size the bunny costume is to then ask for volunteers for the Easter

family party.

j. Steering [AH] Apologies

Nothing to report.

k. University/College [DM]

Bar painting has been postponed since College is waiting for Uni contractors to come and move the TVs from the walls. Special events didn't have a lot of attendance and the movie marathon was stopped on the 30th.

College is arranging graduation drinks tomorrow and Friday. Diana will post about this and say everyone is welcome to come to college to celebrate in the evenings (normal bar opening hours).

l. Welfare [BR]

Nothing to report

6. AOB

Open Day 5th February [DM]

There will be 150 people arriving. College have asked for members of the committee (4 people) to volunteer showing people around and they will get paid for this. Diana will post about this tomorrow after finding out more details.

Rebecca Salthouse

GCR Secretary

08/01/2020