

Ustinov College GCR Exec Meeting

Agenda

6:00 pm, 21/09/20



Action Points From Minutes

1. **DM to enquire about campus cards and collecting during CMT**
2. **CA to extend last few email accounts**
3. **CA/everyone to come up with a system of bookings for the Netflix/Disney+ system**
4. **CA to contact someone to fix the vending machine**
5. **CA to chase up Alex Hampton regarding winter graduation**
6. **CA to find out about the updates to green move-in sale, and update details about facilities at SP for handbook**
7. **CA to go through SOs and ensure all male/female welfare rep names have been updated**
8. **BD to sort out the gaps in the minutes from previous years GMs**
9. **JB to look into theatre shows available to stream during induction week**
10. **SK to check Livers Out FB group**
11. **MZ/CA to announce film/series to stream together on Tuesday 29th**

1. Apologies: *Jl, BD*

Present: *DM, CA, SK, JB, CV, MZ*

2. Approval of minutes from last meeting.

- a. Approval of minutes from 14/09/2020 – *passed on the general aye*

3. Matters arising from previous minutes.

- a. *DM to contact Ian and ensure that it is okay to organise the GUSP walks. Done because new regulations means no longer possible*
- b. CA to extend last few email accounts *ongoing*
- c. CA/everyone to come up with a system of bookings for the Netflix/Disney+ system *ongoing*
- d. CA to contact someone to fix the vending machine *ongoing*
- e. CA to chase up Alex Hampton regarding winter graduation *ongoing*
- f. CA to find out about the updates to green move-in sale, and update details about facilities at SP for handbook *ongoing*
- g. CA to go through SOs and ensure all male/female welfare rep names have been updated. *ongoing*
- h. BD to sort out the gaps in the minutes from previous years GMs *ongoing*
- i. JB to look into theatre shows available to stream during induction week *ongoing*

- j. SK to check Livers Out FB group *ongoing*

4. Agenda Items:

- a. *Assigning exec members to events*
 - *Tuesday 22nd Speed Friending*
 - o CA
 - *Wednesday 23rd Online Games Night*
 - o CA
 - *Thursday 24th: Icebreaker Quiz*
 - o JB (Zoom) and CA (Discord)
 - *Friday 25th: Screening Together*
 - o MZ
 - o *Potentially Ustinov Live. Netflix difficult due to accessing shared membership and assuming everyone has accounts. BBC/ITV/Channel 4 discussed as options. "Goodbye Christopher Robin" on Film 4 6:55pm on Friday.*
 - *Monday 28th Escape Room*
 - o BD
 - *Tuesday 29th Film Night*
 - o MZ
 - *Thursday 1st Quiz*
 - o JB
 - *Friday 2nd Countdown*
 - o BD/CA
 - *Saturday 3rd Bingo*
 - o DM
- b. *Comms plan [CA]*
 - *CA will be focused on updating the schedules and advertising the GM – email to go out this week. Must keep showing things on social media to keep everyone updated. DM has created posts for us to cross-post across platforms to keep students updated and aware of our plans. SK will take over WhatsApp while BD is on holiday. No Zoom links on Facebook – will be posted on Comms site and encourage students to access them. Therefore, direct students to Sharepoint via Facebook and WhatsApp etc.*
- c. *Induction week second week*
 - *Tuesday will be film night, using Film 4 if it works.*
 - *Rest of the week works as it is*

5. Officer Reports:

- a. **Bar [-]**
 - Nothing to report.
 - CV: When is it opening?**
 - DM: Last update, speaking regarding system for booking and its implementation. DM has been discussing to shift opening times to allow more flexibility and have it open by next week. Will monitor the everchanging situation.*
- b. **Clubs & Societies [CV]**
 - Regarding the gym, it seems that it's necessary to follow exactly the University's guidelines and find a way to have it staffed, which is something quite difficult to do now. After the new measures applied in the North East, it's quite official that the gym will not open yet and we'll monitor the situation through the year.

The C&S Fair is planned out. Each club will have a channel on discord (don't have confirmation from all of them that they will be there yet though). Thanks to Connor for setting this up.

Tomorrow I'm having a meeting with Dave from Team Durham and the sport officers from the other colleges regarding the beginning of the year and how sport will be able to start again. Any questions to pass? Some good news, Durham School has given us 3 hours per week in their sports hall starting from this week (although I still wait to send me the new code). I'll see what slots we also get in MC and I'll try to make a schedule to split them among our teams.
Can't use changing rooms in Durham School and likely need to bring own equipment.

Also, will have a meeting this week with Player Layer regarding kits.

c. Communications [-] (DM)

- QR-codes have been redone due to a technical problem and they stop working.
Hopefully printed by today to leave in Sheraton House, Neville House, and Sheraton accommodation building.
See agenda point regarding email and comms plans for the coming weeks. We all have platforms allocated.

d. DSU [-] (DM)

- Nothing to report.
DSU reps chat being created.

e. Facilities [-] (CA)

- Nothing to report.

f. Finance [-] (CA/DM)

- Nothing to report.
Finally got through to bank and needs to send same form with signatures from VB, CA, and DM to change banking details online. Interest changed for savings account – used to be £4-7 per month, now 40p. New rate is 0.01%.

g. International Officer [MZ]

- On Sunday of 27th September, Jews will celebrate Yom Kippur which is the day of atonement and the holiest day in the Jewish Calendar. I will prepare for a graphic poster for this one. Added to that, I am still on the verge to complete the poster that aims to be advertised on social media pertaining to Covid-19 update.
Contrary to how Sarah Prescott's email, if students coming from place without restrictions, requested to spend three days in self-isolation without going out.

h. Livers Out Rep [SK]

- I have received some messages from incoming students, not all of them are livers out but I am trying to connect with livers out through them and directing them to the group for anything more specific.
E-mail specific to livers out yet to be sent out.
MZ: How to collect campus card and bus pass if not able to go to the college?
SK: Bus pass from student card, not associated with college card.
CA: Where are they getting student cards from?
DM: Receive email from college reception instructing them to collect from reception.
CA: Still issue with restrictions for livers out.
MZ: Only option is to collect from college so identity can be checked.

CA: It is university responsibility to ensure everyone receives their cards safely in line with the guidelines.

i. Social [JI]

- Nothing to report.

See agenda points

j. Steering [CA]

- Nothing to report.

Finishing off editing the standing orders, will start advertising GM and elections this week. Will add JB to charity commissions website.

k. Welfare [JB]

- Wellbeing week completed. Seemed to be some engagement, have ideas for how to improve for future campaigns including BHM. Working on quiz for 01/10. Consent workshop facilitator training been shared by Clarissa – we agreed to try and arrange a Ustinov-specific session post-induction GM for any exec/committee members who would like to join. Will facilitate a workshop to be deliverable later in the year.

Creating survey with Alyson about activities and characteristics of the GUSP that students might be interested in getting involved with. Must be careful regarding those that could violate new rules.

l. University/College Matters [DM]

University matters

- University has asked all Presidents to share the updated Student Pledge with “My pledge during the global pandemic”. This has been added on the Communications Site (SharePoint).

College matters

- I’m working with College to give support to the incoming students and to keep up with the updated from the government.

Exec matters

- Ustinov GCR levies have been updated on the system, so now we are able to promote the levies with just Tier 1 and Tier 2.

6. AOB

- *Meet the exec tomorrow night*

- *All exec to try and attend at least the first half hour of the speed friending and will try to gather old Ustinovians and committee members to take part.*
- *All exec to think about how to introduce ourselves including weird personal facts, things we can do, hobbies etc.*
- *Structure e.g.: General intro, what you do GCR, what you do academically, interesting fact, favourite food, pause for questions...*

Welfare Officer

21/09/2020