

Ustinov College GCR Exec Meeting

Agenda



18:30pm, 25/06/18

- 1. Apologies:** Fernanda, Matthew, Nigel, Alastair, Xiaoxiao, James S
Present: Thom, Jamie, Claire, Vinay, Ariam, Alex, Eduardo, Kimberley, Vera, Alex

- 2. Approval of minutes from last meeting.**
Minutes from 011/06: still to be voted on.

- 3. Matters arising from previous minutes.**

- 4. Agenda Items:**

- i. Co-opting a chair/welfare**

Discussion regarding when the next election shall be held in order to fill in the position of chair (beside secretary and welfare officer). Comments regarding the importance of a GM for passing the transitional budget for the summer. This is met with general agreement following a suggestion for Thursday t12th for the general meeting with a submission deadline for hustings by Monday 9th.

General agreement passed.

Vinay Utham volunteers as co-opted chair during the period in between current and new exec. There is an issue on Thursday 12 July in chairing a hustings in which he will be participating in. A vote takes place for VU to be temporary chair: Five votes for and one abstention on this.

This matter of chairing one's own hust is left to be resolved.

Regarding the welfare for the BBQ: comments made regarding there being no welfare officer last year, which is not considered a good idea for this summer BBQ (particularly regarding the numbers of ustinovians this year). The notion of a group of welfare volunteers is raised. With consent workshops over the summer JG could be the welfare person at the BBQ. The final suggestion is - Thom, Jamie and Adrian as volunteer team

General agreement on this.

- ii. Who is doing the once-per-week office hours at both sites?**

NQ has volunteered to run the Wednesday HF shifts. TP put forward for the SP shifts.

Financial Agenda item – £354.00 for the BHA accountancy

Expensive accountant but does a very good job. Needs to be paid as we have used his services.

Unanimous decision to pay this bill.

- 5. Officer Reports:**

- a. Bar Steward [VU]**

Both bars still exist. Handover complete. All that's left is to do is email hospitality saying that Ariam is the new bar steward.

An issue with Stephenson College wanting to close the bar in July, involving closing the bar for three days and changing the flooring in the bar. Previously the floor had been given ten years of life left and does not require changing at this point. Through email the newly elected president has declined this request from Stephenson College. The previous president has suggested the two principles and Owen Adams meet up to discuss the matter. Dates suggested are the 24-26th July.

Question raised when the official take-over takes place?

Answer given being September. Comments regard this issue regard the works non-essential works, however, Stephenson want to use this year's budget to spend on these non-essential works before the end of the academic year budget so that they will be benefited next year.

b. Clubs & Societies [TP]

Nothing to report apart from funding applications which need to go through finance committee. Have handed over to Vera.

TP to follow up on connecting the gym machines to the network.

TP sort out putting up the pool cue rack in SP.

Question asked if it is in the rules of the gym to not wear trainers in the gym? For safety reasons?

Answers given that for hygiene purposes they should wear something [not be barefoot]. Vera is suggested to put the rules up in the gym here [SP] for next year.

c. Communications [MR]

Facebook summer Drama 2018 seems to have settled down. Starting to work on promoting the BBQ. Talked with Kimberly, she needs to travel in the next few week's so we will be slowly handing over.

Comments on the Chinese-Taiwan thread which is now had its messages switched off to avoid student conflict.

Comments on the Durham cathedral event which is coming up. There will be a bit on the minor's gala and the chance to go up the tower. On Friday 13th July Lili shall be volunteering.

Kimberley will take over on the 9th July as communications officer.

Comment raised that communication need to advertise the Ustinov Art exhibition which has a extended deadline to the 30th (AP – someone to send an email to MR to remind him of this).

VB – will discuss with Matt to communicate ta clubs and socs poster board, or area of existing one.

d. DSU [AH] / Durham SU

Attended the launch of the DSU rebranding. Nothing else to report.

DSU has changed its name now to Durham SU. Emailed Glen about the storage space in the Sheraton flats. We are one of the colleges that have not given information about fresher's facts, advice, college mascots or cool college alumni.

e. Facilities [XM]

Sent out the email about stash collection. To email custom planet again and the guy is on holiday currently but would get back to me this week. Just need to sort out the bbq volunteer's rota this week and will inform all the volunteers.

XM to sort out stationary at SP.

[AS to talk to AB about the tech equipment that should be taken next year so things that are not being taken can be stricken off from the GCR's assets.]

To be done online, or when AS returns.

Question raised regarding what will happen with the observatory hill and litter picking?

Answer being that there is no news regarding the litter picking but is worth doing. Furthermore, over graduation and the summer with a dramatic decrease in undergraduates this will be less of an issue.

Clare Wallace and mother have **filled** up the vending machine with crisps and kitkats. One box of cheese and onion crisps out of date. Waste needs to be thrown away from the HF office.

f. Finance [AB]

Figures from the treasurer:

Dusk till Dawn –	£520
Dusk till Dawn -	£2,290
Davisontaylor Phot –	£216.50
M L HolbrookBasketball soc –	£299.79
Balance carried forward:	£34,462.93

The accounts came back Friday. Just need to submit them under trustees' report. Still going through receipts from dusk till dawn for reimbursement. Going through last outstanding payments. Furthermore, we need to make the final payments so invoices need to be sent in.

g. International Officer [JO]

Introduced Matthew to Phoebe and handed over the Lake District Trip gauntlet.

AP – JO to order printing paper for shertaon

h. Livers Out [CW]

Nothing to report.

i. Social

i. Social Secretary [NQ]

Nothing to report

Comments regarding there being no massive issues with the BBQ apart from not being able to pay due to firms not sending in their invoices.

NQ is planning to do a party after the BBQ at Howlands, provided its under 500 pounds to be passed at Exec

There is also a proposal to have a BBQ at Sheraton now all the bbq equipment is at SP after the summer Ustinov BBQ

ii. Ball Secretary [FO]

Nothing to report

j. Steering [TAB]

Official handover is on 1st July! Make sure your successor has all the information they need, or if you're not handing over to anyone make sure there's a handover document in the Google Drive for whenever someone is elected. Outgoing committee social should be this week.

Comments regarding the GM at Sheraton and not Fisher
Congratulations to Thom for his years of involvement in Exec and the wider GCR committee

k. University/College [JG]

Nothing to report.

Comments regarding the Durham SU being happy to rent out their space. More things in induction week can be used in town.

Handover BBQ: College will put on a BBQ to say thank you for the committee of the previous year and a hello to the new committee. Shall be in early August.

l. Welfare [JS]

TAB to post in the college group from the GCR page about not abusing the free condoms.

Comments regarding the notion of buying a condom machine? No decision made.

In response to consent matters – JG has sent an email to Clarissa, no response as yet.

6. AOB

a.

James O'Neill

GCR Vice President/Temporary Moneypenny

25/06/2018