

Ustinov College GCR Exec Meeting

Minutes



1. Apologies:

Not present: AMH

Present: TP, JO, VB, AS, MR, AM, KL, EJ, SL

2. Approval of minutes from last meeting.

Minutes from 24.09; 01.10; 09.10; 16.10 (still to be passed)

3. Matters arising from previous minutes.

None.

4. Agenda Items:

i. [MR] Budget for York Trip [details to be listed in meeting]

2 X 53 seat coaches, 17th November, through Durham City Coaches to York. Normal train tickets cost £23, with a railcard it would be £17.00. The proposed pricing is £5 for GCR members and £10 for non-members for this trip. Total cost for the coaches would be £960. If every ticket is sold at GCR rate we would have to pay the remaining £400; if all tickets were sold at non GCR rate we would make £60. Likelihood will be somewhere in the middle.

[Discussion] it's a nice incentive for students to have a cheaper rate. The idea of "buy a GCR membership and get half price tickets" is a good incentive.

-It's also worth bearing in mind the fact that last year's pricing was based on Lees Coaches, which were cheaper and so the GCR pricing for cost neutral trips would this year have to change/be raised.

-It's also worth bearing in mind that we have income coming in from other areas and so it may not necessarily have to be the case of always being cost neutral on GCR trips.

-General agreement.

Motion of £960 for the York Trip for 2X53 seater Coaches by Durham City Coaches: [Passed unanimously]

[Discussion] On a 50/50 split with a pricing system of a £5 for GCR members and £10 for non-members we would be down by £160.

[Question] What about children? It's a good idea for children to have a cheaper rate, and an incentive for families at Keenan House

-General agreement.

Motion to go on a £4/£5/£10 pricing for the York trip for kids, members and non members of the GCR: [Passed unanimously]

ii. [PM] DSU Agendas:

1. Join Motion by Chad's JCR on fee rises at CPI. Submission of other motions to assembly by 29th Oct

Discussion on the increase of accommodation fees from Chad's JCR. The wording on the freezing of accommodation fees has been changed but without meeting the desired results of students. The demonstration is response to this. What are the thoughts of the exec?

[Discussion] To be look further into this issue with feedback from Ustinov students.

3. University Challenge recruitment

[Discussion] Recruitment process has previously been conducted through making pub quizzes, and advertising the prospect of being part of university challenge, both on Facebook and after the usual pub-quiz, held each Thursday evening from 9 pm.

4. #Rippedoff campaign coverage

Starting this Friday will be a demonstration about the dematriculation demonstration which aims to highlight the disenfranchisement from Durham University through the increase in accommodation prices (mainly).

-[Discussion] Gits a good idea to put out some social media advertisement letting students know what is happening and what it is about.

5. NUS Alcohol impact event on the 30th October 17:30-19:00

An invitation from the DSU for the 'not letting your friends walk home alone' campaign, which was very successful. An open invitation to celebrate this at the DSU shall be held on Tuesday from 6PM. [Discussion] Advertise this in the group page; exec can also be rescheduled potentially.

iii. [VB] Ratification of Societies:

There are four old societies that need to be re-ratified, and two new ones that require ratification. The paper work looks fine: Basketball, gaming, frisbee and cricket (the last two need the list of assets – there will be no funding until this has been submitted).

We will need to vote on Basket, Frisbee, and Gaming, however, there is a problem with the cricket form, so this has to be left for now.

Ratifying Basketball as a Society: Unanimous

Ratifying Frisbee: Unanimous

Ratifying Gaming: Unanimous

We now have two new societies: Volleyball, and Drama.

Ratifying Volleyball: Unanimous

Ratifying Drama Society: Unanimous

iv. [VB] Gym chair:

We need a small bench / seat for the matrix cable machine so we don't have to drag the current dumb bell bench over every time we do lat pull-downs, etc:

https://www.amazon.co.uk/DTX.../dp/B01A6X9DMG/ref=sr_1_15...

Price: £44.95 + £6.99 delivery

[Discussion] is there space ?

-There seems to be space.

Motion: To pass for a sturdier York Fitness, £80: Passed unanimously

v. [JO] Budget for Bonfire Formal, Nov 1st, 2x Coaches: Durham City Coaches - £400 for 2X 53 seat coaches

Motion for £400 for Hatfield Bonfire Formal coaches: passed unanimously

vi. [JO] Budget for Fire Work Display, Nov 3rd 1 X 53 seat Coaches – up to £200

Motion for £200 for the Fire work display: Passed unanimously

AP [JO] to make a google form for people to sign up for

AP [JO] To book the above coaches

vii. [TP] Partner GCR memberships, do they both benefit from being one being a member or do they both need to purchase memberships

[Point of information] Partners of members can purchase a GCR membership and buy a gym membership to use the college gym, through an associate membership which will be covered by the insurance policy. Including reduced formal ticket prices.

[Discussion] regarding the possibility of reducing the levy/gym membership fee for Erasmus students – general agreement in halving both membership and gym fee. Tiered membership fees will also have to be taken to the trustees. Decision to leave it for now. Item to be discussed next term if it comes up again.

-General agreement.

viii. [TP] - Budget for Children's Party £250, with the intention of spending £200

Money budgeted for food, sweets, drinks and pumpkins, face painting etc. Possibility of spending £50 on pizza for the volunteers for the kids parties.

[Point of information] We also have volunteers shirts left in the GCR office for this/these events.

Motion to pass £250: Passed unanimously

ix. [TP] Halloween Party Budget £195 for DJ, £100 for decorations. Halloween party, is there time to come up with a themed cock/mocktail?

As AMH is not present we cannot discuss the cocktails/mocktails.

AP [AMH] To look into cocktails and mocktails with TP and JON

Motion to pass £300 for Halloween party: Passed unanimously

x. [TP] General Meeting happened, we have loads of positions filled, now we need to get them engaged, it would be good to meet with the whole committee to chat about generic GCR roles, then it would be good to meet as all subcommittees to get to know your subcommittee and what you want to achieve with them

AP [AS] to organise a meeting with all committee members

[Discussion] to pair a new committee member with an older committee member so they can get well inducted into how to perform office hours and how to sell, process the various GCR related forms.

xi. [AS] point of information – the committee will not be inducted until, possibly, the weekend. There won't be any office hours rota until next week. So, there will need to be a poll that exec can fill in and cover for the remaining days of this week?

Agreed.

5. Officer Reports:

a. Bar Steward [AMH]

Nothing to report

[Point of information] we made, over last Friday and Saturday, £1200. (yay).

b. Clubs & Societies [VB]

- *Got little torches for the Observatory and they work ok – even better if you use multiple of them.*

- *Question: How/when will we decide on a name for the first room in the Observatory?*

AP [TP] To create a poll with names written down by exec, to be voted on online by students.

- *Weighing scale for gym has been purchased and placed there and I've seen different people using it already.*
- *College is finally planning to send out the advertisement for a choir conductor today, after some very intense pestering on my side*

AP [TP] to follow up the choir lead with the meeting with Ian tomorrow.

- *I've been getting some excellent match reports from the teams – is everyone reading my blog posts?*

[Discussion] To post in the Ustinov college page with a link to the sports webpage, and to stick the blog in the newsletter as well. This will be especially helpful as currently there is no *Ustinovian* magazine: Kristine is attempting to revive the magazine but not getting a response from college.

c. Communications [KL]

Nothing to report

d. DSU [PM]

- 1. Governance committee at DSU elected.*
- 2. #Rippedoff campaign being announced, big demonstration on the 26th of October (dematriculation).*

[Question] Is there a way you could organise a banner making event – maybe speak to Anna Kranz? Post a link online on the FB page to the event. And get some people involved. Also include WeChat as well as Fb, and potentially Twitter. Perhaps use Thursday for a banner making evening activity.

[Point of information] perhaps liaise with the Labour Society at the DSU, as they are making banners/posters at 5PM this thursday.

-also perhaps contact Spencer Payne on this issue!

e. Facilities [JO]

Coaches tentatively booked. Colin still to put up the matriculation photos they're on his list and he will get round to it eventually). The new Exec T-Shirts should be arriving this week! Coke Machine on its way, they haven't forgotten about us. Will organise meeting this week with the Sheraton Park rep and the tech officer to go over Ustinov Live, SPRA, Mandeep's Christmas Event, etc, to get them up to speed. Will also speak to college about the Choir Lead situation. Stash Order will be looked into on Thursday.

[Question] What is happening with the other vending machine?

-The key is lost but is on its way

AP [JO] To ring Bidfood and get the accounts set up

-The crisps in the GCR office are nearly out of date, should we offer them out at the film night tonight?

[general agreement]

f. Finance [EJ]

- Went to the bank to deposit most of the notes (£6455.00 in total!).
- Got £100 in £1 coins and £75 in £5 notes for the Bonfire Night Formal.
- Talked with AB about the accounts and Etienne last payment. He proposed to take out the money at the Cash Machine and state it was for that payment.

Balance brought forward (08/10/2018) £13296.50

Balance brought forward £10325.52

Cash in (Notes deposit) +£6455.00

Papa Johns - GM Pizza -£149.91

Balance carried forward £16630.61

g. International Student Officer [MR]

Have the budget for York trip prepared (submitted over weekend), would like to go over and begin setting up for it.

Durham City Coaches to be booked tomorrow.

[Discussion] make an event about the York trip now on the group page, and in the newsletter, WeChat etc, so students can start thinking about buying tickets for this event.

-Perhaps have photos of York and information about the trip to get people interested.

h. Livers Out [CW]

Nothing to report.

Was the previous livers out event at whisky river successful?

-20 tickets out of 30 sold, was a fairly successful evening.

i. Social Secretary [NQ]

Nothing to report.

j. Steering []

Nothing to report

The GM was held, and students have been elected in executive and committee roles.

AP [AS] to set up a new FB Exec chat.

k. University/College [TP]

- Karaoke was a success, got people down for it, we need to make sure that we advertise all events ahead of time.

- Formal tickets have now all been sold and dietary requirements have been sent off, table plan will be sorted by the weekend and then all that's left to sort is coaches there.

- Halloween party this Friday DJ sorted and needs decorations/advertising done.
- Upcoming #rippedoff events are happening, what do we need to do to as a committee for them?
- Children's party has been advertised for volunteers and a meeting will be happening this Wednesday to coordinate this. We need some GCR volunteers there to keep an eye on things but I have mostly delegated to Anna Kranz.
- Waiting on a reply from Tom Briton to organise a Trustees meeting as soon as possible now that we have our new members.
- Interview with Dialogue magazine need to finalise this and then it'll get sent off.

[Question] Speaking of the office when will we get cut the new keys for exec members?

AP [TP] To look into this

AP [TP] To brief us on the trustee meeting. [Due to the trustees reviewing the standing orders every five years, this will be conducted next year, which may need discussion.]

I. Welfare [AM]

Nothing to report.

We now have a welfare committee which will be meeting up next year. Drug and alcohol awareness roadshow on 27th November.

[Question] Will you be doing welfare office hours? And When?

Once the welfare committee has been met and talked to, I will set up a rota (potentially Monday or Tuesday next week.)

[Suggestion] Maybe it would be a good idea to liaise with Bar Steward on mocktails for alcohol awareness etc

6. AOB

VB asking as Web Master – and requires pictures from exec! **AP For everyone**

James O'Neill

GCR Vice President and the very last Stewart-'Alaschair'

23/10/2018