

Ustinov College GCR Exec Meeting Minutes



18:00pm, 28/5/19

1. Apologies: EJ, SL, KL, AM

Present: MR, VB, JON, TP, JL

2. Approval of minutes from last meeting.

Minutes approved up until May 15th.

3. Matters arising from previous minutes.

[AP] JO to look into broken amplifiers/cables in the Music Room.

Ongoing – JO to look into music room amps

[AP] JO to bring numerous budget options for beanbags.

Ongoing

[AP] JO to sort out trophy cabinet.

Ongoing – JO to speak with Ian

[AP] SL to post reminder to read through past minutes.

Approved

[AP] TP to get price options for Paul Skerritt saxophonist.

Refer to TP Agenda Item

[AP] JO to look into getting the vending machine fixed.

Ongoing JO to speak to Claire Wallace

[AP] EJ to get in touch with Tom Briton regarding expiration of National Trust membership.

TP to contact Brenda on this issue

4. Agenda Items:

- [JO] Discussion for how I will transport the electric piano to Newcastle to be checked out.

Discussion resulting in asking Annie Moore to drive the piano with JO and JF to Newcastle and be reimbursed in petrol

- **[JO]** Date for next Ustinov Live – July 12th

Discussion involved approving the date to be called out this Friday at Ustinov Live

- **[VB]** Team Durham payments. Team Durham invoiced us for £211 that consist of:
 - Summer Team Entry (outdoor cricket & tennis): 2 x £20
 - Indoor cricket match hall hire for last term: 7 x £20
 - Outdoor cricket balls for matches: £31

Our cricket team has in fact recently dissolved itself, but Team Durham said that we still need to pay these fees because they already split up the cost of everything by the total number of teams. Annoying but nothing we can do...

VOTE: Unanimous

[TP]

- Paul Skerritt booking for the BBQ: Contacted Paul skerritt about the BBQ and whether it would be cheaper without a saxophonist, they got back saying it would be no cheaper without the sax. Therefore I would like to pass £750 for the Paul skerritt band to perform at the BBQ for two 45 min slots.

Discussion regarding the same price of saxophonist or not saxophonist.

VOTE: Unanimous

- BBQ meeting at Van Mildert: Anyone that wants to come along for a meeting at Van Mildert tomorrow at 14:30 is welcome, it'll be useful to have other peoples input into it. If people have anything for me to say and cannot make it tomorrow let me know here. If you can make it come along to discuss with VM and to see the site.

Discussion regarding asking the broader committee if they wanted to come down to Van Mildert and see the site. TP to think about this

5. Officer Reports:

i. Bar Steward [AMH]

Nothing to report(?)

Report from JO – We made approx. £900, the cocktail did not sell well, which is surprising, still have the same beer of the month currently, with others in the pipe line. The mobile bar also did not do that well.

Discussion – there seems to be a great lack of advertisement and this could be the problem with customers not knowing about the cocktail or the mobile bar. Suggestion for raising these issues in tomorrow's Bar Staff Meeting

ii. Clubs & Societies [VB]

Helped Joel to sort out some Team Durham invoices, no other news.

Football (Arsenal v Chelsea) should be played tomorrow so that students come down and get use of the new BT Sports Box.

iii. Communications [KL]

1. Photographed the Ustinov LGBTQ seminar
2. Updated Instagram & Twitter about the library opening hours for examination
3. Updated the counselling service in Durham university on social media
4. Made exec members admins in group talks & add new exec member to social & Comms Committee
5. Updated the Instagram for Durham Pride
6. Retweeted college twitter news

iv. DSU [TP]

Nothing to report.

Discussion regarding the DSU elections for current positions

v. Facilities [JO]

- The falafel man is booked in to sell falafel alongside fat hippo for the BBQ.
- Piano stool assembled and taken to the music room
- The drum skin attachments finally placed on drum
- Ustinov live being organised (I need more performers!)

Discussion regarding the advertisement of Ustinov Live, needing more advertisement for call for performers.

vi. Finance [EJ]

- Contacted the accountant regarding the delivery of the accounts. I will go in person to NCL to deliver it tomorrow or Thursday (depends on how well I feel by tomorrow).
- Went to the bank and deposited the notes in the safe. Total of £5450 was deposited this time. The coins are still in the safe and will take some trips to deposit them all.
- The Treas/Pres training will happen 13th June from 1pm onwards. Laura Day sent over the schedule for the training.

Balance brought forward (21/05/19) 30,243.08

BT GROUP PLC (BT Sports) (23/05/19) -373.99

T AND J BRITON (Peas and pies event) (23/05/19) -35.00

Cash In (28/05/19) 5,450.00

Vera Bieber (Gym Eq. Foam Roller) (28/05/19) -12.97

Balance Carried Forward (28/05/19) 35,271.12

vii. International Student Officer [MR]

Lana booked entertainment for the Eid party; the original entertainer she got quotes from wasn't available at the times needed, but she found a replacement that is similar (10 min mini disco, 40 min magic show, 40 min fun and games, 30 min balloon modelling). Cost is just in budget (£199), invoice sent to Joel for payment.

Discussion of organising a potential International themed quiz for the end of term

viii. Livers Out [TP/EJ]

Nothing to report(?)

ix. Social Secretary []

[TP]

- Get on advertising Ustinov live, possibly ask for performers on WeChat and Facebook.
- It would be useful having some help setting up on Friday, will contact social/facilities for some volunteers.
- Need to advertise the Churros to the local community.

x. Steering [AS]

Nothing to report(?)

xi. University/College [TP]

- I spoke to Ian about letting staff in the local area use the gym, he said no, there are a lot of staff nearby and it would be a problem with the size of the gym and capacity. They also have access to the Gym at MC as an alternative.
- The Ustinovian is looking to get an edition done this year, college wanted to know if any of the exec wanted to write a piece for the Ustinovian this year.

Ball

- Dietary requirements have been sent off today and our final dining total is 74 people, with 100 ents only.
- Ents should be booked in and paid for.
- Need to reschedule the coaches to have an additional coach for the ents only people.
- Need to confirm decorations for the event and send info from the ents and Paul Skerritt to Beamish.

BBQ

- Meeting tomorrow at Van Mildert for the BBQ.
- We have a selection of Ents available and I will be looking to decide on some ents tomorrow evening.
- BBQ meeting Wednesday Evening to fill the committee in on the details about

the BBQ and to discuss the Ents selection we will be getting.

- Will look into creating an initial advertisement for the BBQ to get on Facebook this week.
- Need to look into getting a DJ for the event
- Need to get a list of performers for Ustinov Live this Friday, and collate their emails.

xii. Welfare [JL]

- Pride week finished. Well done in the pride week. Successfully held film night, workshop, pub quiz ,party and karaoke and parade last week.
- Some problems with workshop:
 - 1) Very low attendance, only 5-6 people. Any ideas?
 - 2) One suggestion: if we want to make the workshop more acceptable to more people, the workshop content starting from discussing and discrimination against LGBT people may not be a good idea. It might be a better way to introduce “The traditional division of children into boys and girls” gender identity and sexuality and more basic knowledge.

Discussion for what Welfare things should be done during the next month – examples being for advertisements on how to live a balanced life during the stressful exam term; and advertise in WeeChat Ipman 2, which will be shown tonight, should students need a break from work and destress. Suggestion about advertising the exam hints and tips from the DSU on the Ustinov Page

6. AOB

Discussion regarding the resignation of the female sports rep.

AP JO to find cost of welfare polo shirt

James O'Neill

GCR Secretary

28/5/2019